



Group: _____ for office use only

Graduate Faculty Application

(Please type or print. Submit vitae or resume with application.)

1. Name: _____ (Last) (First) (MI) Date of Birth (mm/dd/yyyy): _____ UA Identification Number: _____ Email: _____

2. Department of Appointment: _____ *If employed by any entity other than the University of Arkansas, Fayetteville you must hold adjunct faculty status before submitting this application.

3. Present academic title or administrative position at UAF (Required): _____ Emeritus? Yes _____ No _____ Tenure track/tenured? Yes _____ No _____

4. Highest earned degree, including institution conferring the degree and date _____

5. If not included on your vitae, and you are requesting Group I or II status, describe your experience in directing master's theses and doctoral dissertations, including the number of committees you have chaired _____

6. Teaching experience (give school, dates, and advanced and graduate subjects taught) _____

7. Comments of Department Chair/Head. Explain (a) duties this person will perform as a graduate faculty member; (b) why you believe this person is qualified for the graduate faculty status sought; (c) which semester this person will begin teaching. (REQUIRED) _____

Recommended for Approval in: Group I: _____ Group II: _____ Group III: _____ Group IV: _____ Group I-Temp: _____ Group II-Temp: _____ Group III-Temp: _____ Group IV-Temp: _____

Department Head or Chair (please print) Department Head or Chair (signature) Date (Additional signatures required, next page)

Graduate faculty status is conferred by the University of Arkansas through the Graduate Council. By accepting graduate faculty status, a faculty member must minimally agree to the following:

- A. If I choose to direct student research or serve on an advisory/thesis/dissertation committee,
- I will immediately make myself aware of the expectations for that role within my program or the student’s program (e.g. forms to be signed; milestones to be achieved; expected duties);
 - I agree to be available to the student, as consistent with my schedule, to provide expert advice, provide up-to-date information about the subject matter, and to act as a source of referral for the literature;
 - I agree to read, edit, comment upon and return drafts of a thesis or dissertation in a timely manner prior to the final defense; and to participate in timely communication with the students I advise;
 - I agree to participate in the candidacy exams (written and/or oral) and final defense as deemed normal by the student’s program.
 - I will ensure that my students have met all applicable compliance committee requirements (e.g. IRB, IACUC, Biosafety) before beginning their research.
- B. If I teach a graduate-level class, I agree to develop lectures, laboratories and demonstrations that are inclusive of the most recently available published information in the area. I also agree to set up the expectations and requirements for the graduate-level class at a level consistent with the most up-to-date information available and consistent with best practices in my field.

I agree to the above conditions, and understand that if I consistently violate the expectations for graduate faculty status, such status may be revoked by the Graduate Dean.

Applicant’s Signature (Original Signature Only.)	Date
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8. Please route through Graduate Council representative for his/her information and signature.
(Graduate Council representative may be found at <http://grad.uark.edu> under the Graduate Council section.)

Graduate Council Representative

For Office Use Only:

Action:

New Graduate Faculty Status:			
	Group	Date	Signature, Dean, Graduate School

Upgrade from		to	
	Group	Group	Date
			Signature, Dean, Graduate School

Reactivation or renewal of status:			
	Group	Date	Signature, Dean, Graduate School