



Graduate Assistantship Agreement and Acceptance

Starting September 1, this offer is contingent upon the satisfactory completion of a criminal background and sex offender registry check. Determination of satisfactory is at the sole discretion of the University.

It is imperative that the GA does not begin work until the background check has cleared.

Student ID number: _____

Name: _____

Degree: Master's Doctoral Certificate

Dates of appointment: _____

Percent of appointment: 25% 50% other _____

Stipend for the period: 9 month: \$ _____ 12 month: \$ _____ Summer: \$ _____

Department(s) of appointment: _____

Immediate supervisor(s): _____

- (1) All graduate assistants are required to earn a minimum number of graduate level credits...
(2) All graduate assistants on a 50 percent appointment will have tuition paid...
(3) All graduate assistants on 50 percent or greater appointment will have 60% of health insurance paid...
(4) Graduate assistants will be expected to work from the Monday before classes begin to the 15th of December...
(5) International graduate assistants cannot have greater than a 50% appointment without prior written authorization...
(6) (MUST BE COMPLETED) Work assignments involve 20 hours per week...
a) Teaching duties:
b) Research duties:
c) Administrative support:
d) Nonteaching support:
e) Other:

(7) All graduate assistants must earn at least 2.85 grade point average on all courses taken for graduate credit each semester of appointment.*

*Some colleges/departments have higher minimum enrollment requirements and/or grade point averages. You should consult with your department chairperson or supervisor before registration.

*** NOTE ***

If a graduate assistant in any way breaks this contract by withdrawing from the university, dropping below the minimum required registration credits, or in any other ways not satisfactorily meeting the requirements of the appointment, that person will be required to reimburse the university on a pro rata basis for all tuition and fees paid for him or her for that semester.

For policies relevant to graduate assistantships, please see the graduate assistant grievance policy, as well as related policies, on the Graduate School web site.

Please note that the academic record of students holding graduate assistantships/fellowships may be made available to the university sponsors of those assistantships/fellowships.

By my signature below, I verify that I have read this agreement, understand and accept the terms outlined within, and agree to abide by these policies. If circumstances change such that I am not able to fulfill the duties of my assignment, I agree to notify my immediate supervisor immediately.

This agreement will be considered null and void if I am not fully accepted for Graduate Admission.

Date

Student Signature

Date

Department Signature

Please leave phone number where you can be reached:

Home: _____

Work: _____

Cell: _____