

ANNUAL GRADUATE STUDENT ACADEMIC REVIEW

Due dates are determined by the department. Completed evaluations must be submitted to the Graduate School by June 30th of each year by the department or interdisciplinary program.

PLEASE NOTE: A review is NOT necessary if: a. the student graduated. b. the student never enrolled after acceptance into your program. c. the student was never officially admitted to your program.

1. Student's Name: _____
2. Student's Personal Identification Number: _____
3. Student's degree program: _____
4. Semester and year student entered degree program: _____
5. Does student have any out of date course work? (Course work is considered out of date if at the time of graduation it will be more than six years old for masters and more than seven years old for doctorate.)
_____ YES _____ NO

6. This student (check one):

- _____ is making satisfactory progress toward the degree.
- _____ is not making satisfactory progress toward the degree.
Please attach a statement describing the requirements for satisfactory progress that are not being met by this student. Explain how satisfactory progress toward the degree can be regained.
- _____ has withdrawn from the program.
- _____ has been dismissed from the program because of unsatisfactory progress toward the degree. Please attach a statement explaining why the student was dismissed and a copy of your letter to the student.

7. The results of the review were communicated to the student:

- a) by face-to-face interview on _____ (date)
_____ (signature of student)
- b) by the following procedure because the face-to-face interview was not possible or practical (**include dates of notification**): _____

8. This form accurately summarizes the annual graduate student academic review for this student for _____ (Academic Year)

Signature of Review Coordinator

Name of Review Coordinator

Signature of Department Head/Chair

Date

FOR GRADUATE SCHOOL USE ONLY:

Review received (signature of dean): _____

Revised: 06/07/2017