

ATTACHMENT A

CIM Report Mar 4, 2019 2:54pm

Program Changes Pending Approval from Graduate Committee

Code	Field	Old Value	New Value
EMGTMS	Select a reason for this modification	Making Minor Changes to an Existing Degree (e.g. changing 15 or fewer hours, changing admission/graduation requirements, adding/ changing Focused Study or Track)	Requesting Approval to Offer an Existing Certificate or Degree at Off-Campus Location— (LON)
	Effective Catalog Year	Fall 2018	Fall 2019
	Program Title	Engineering Management, Master of Science in Engineering Management	Engineering Management, Master of Science in Engineering Management
	Off Campus Location(s)	Little Rock AFB 1490 Vandenberg Blvd, Room 107, Jacksonville, AR 72099 195 North Central Florida - Hurlburt AFB 221 Lukaski Ave., Hurlburt Field, FL 32544 729 Naval Air Station Millington, Tennessee 5750 Millington, TN 38504 335	Walton College at 2nd and Main 119 S Main St \nLittle Rock, Arkansas 72201 186 North Central Florida - Hurlburt AFB 221 Lukaski Ave., Hurlburt Field, FL 32544 729 Naval Air Station Millington, Tennessee 5750 Millington, TN 38504 335
	Reason for Offering Program Off Campus	already approved	Adding Walton College at 2nd and Main to replace Little Rock AFB site.
	Where will the Program be completed?	already approved	Online, live, hybrid, synchronous and mixture of modes. No change to current offerings
	Course delivery mode	online	web_blended
	Class interaction mode	other	bulletin
	Specify Other Interaction Methods	Synchronous video	
	Percent Online	100% with No Required Campus Component	100% with No Required Campus Component 50-99%
	Scheduled Program Review Date	Fall 2019-20	Fall 2021-2022
	Description and justification of the request	Changed GRE requirement to be consistent with the MSOM program and with other competitive Engineering Management programs. The GRE is viewed as a discouraging factor for working professionals and there is no data to indicate a GRE score is an indicator of success. The requirement of 3.0 and professional experience has been a good indicator of success in the MSOM and MSE programs. The MSEM program is professional masters degree program. The director will look for various criteria to consider whether requiring the GRE for those applicants with a GPA below 3.0. A Professional Engineer certification, depth of experience and level of responsibility are a few areas. In a few unusual cases, a student going directly to a professional master's program with a history of rigorous academic accomplishment may be considered to enter the program.	Adding Walton College at 2nd and Main as a course delivery site Substituting this site for closed Little Rock AFB site to better serve students in central Arkansas.

	Reviewer Comments	<p>ndennis - Thu, 14 Sep 2017 14:26:35 GMT - Rollback: It was my understanding that this program was intended to be an on-line only program. What is the justification for changing it to mixed mode? OMGT has an exception from the grad council to not require the GRE for working professionals. At least that is how the request was presented to the council. By stating it the way you do in the catalog, students with no professional experience will fall under the same rule. Is that your intend?</p> <p>ndennis - Tue, 26 Sep 2017 15:36:39 GMT - Rollback: You cannot advertise admission requirements that are lower than the grad school minimums. Grad school requires 3.0 on last 60 hours. If you want to waive the GRE you should establish a higher than minimum GPA or seek a waiver for the program as a whole.</p> <p>ndennis - Thu, 30 Nov 2017 19:13:37 GMT - edited the change description and removed the Little Rock Downtown site.</p> <p>agriffin - Tue, 12 Dec 2017 18:35:56 GMT - Changed effective catalog year from fall 2017 to fall 2018. Also changed total hours for program from 12 to 30 hours.</p>	<p>agriffin - Fri, 30 Nov 2018 20:52:27 GMT - Changed miles to 186 to match LON. Cleaned up reason for offering. Changed effective date in LON from spring to fall 2019 and inserted approval dates. Renamed document to match naming convention of BOT materials.</p> <p>rossetti - Fri, 07 Dec 2018 20:22:48 GMT - Rollback: Fix the LON</p> <p>rossetti - Mon, 07 Jan 2019 22:21:59 GMT - Rollback: rolled back to fix wording</p>
	Describe Blended Delivery Methods		<p>Student has the option of taking classes in several different modes depending on their timeline for program completion. Face-to-face instruction will be offered on site. However, if a student prefers, they can receive on-line instruction via synchronous or pre-recorded video. Both methods of course completion will be available to the student.</p>
	Upload attachments		<p>Decision Paper on Closing Down Little Rock AFB Site[1].docx EMGTMS - Off-Campus Location - Ltr of Notifcation.docx</p>
HESCMS	Reason for offering Web-based Program	Program is offered 100% online.	To accommodate online student who don't reside in the local area.
	Maximum Class Size for Web-based Courses	na	25
	Percent Online	100%	100% with No Required Campus Component
	Provide a List of Services Supplied by Consortia Partners or Outsourced Organization	na	Not a new program
	Estimate Costs of the Program over the First 3 Years	na	N/A
	Scheduled Program Review Date	na	2023-2024
	Are you adding a concentration?	No	Yes

	Description and justification of the request	admin update of delivery methods previously approved.	Adding two new courses (HESC 5111, HESC 5211) to the graduate catalog\n\nInserting (official additions of) concentrations into degree program into CIM and minor revisions to catalog copy.\n\n This change adds two new HESC core courses to the catalog. Both courses are developed in response to graduate students' suggestions and MS program reviewers' recommendations. The addition of HESC 5111 will give graduate students an overview of MS program and foundational knowledge needed in conducting a research project. The addition of HESC 5211 will help graduate students to make a successful transition beyond their MS degree by developing appropriate knowledge and skills in career development. \n\nInserting (official additions of) concentrations into degree program into CIM and minor revisions to catalog copy.\n
	Description and Justification for this request	admin update of delivery methods previously approved.	
	Effective Catalog Year	Fall 2017	Fall 2019
	Program Goals and Objectives	na	1. Students are able evaluate the depth and limitations of current knowledge in human environmental sciences and its related disciplines;\n\n2. Encourages in students to develop an attitude of inquiry and independent thinking through promoting analytic study, integration and application of information and concepts derived from research in the various areas of human environmental sciences; \n\n3. Increases students' understanding of the need for research in human environmental sciences and related disciplines and the role of research in the continual growth of knowledge and in the viability of academic disciplines; and\n\n4. Increases students' abilities to communicate accurately and effectively;\n
	Learning Outcomes	na	1. Demonstrate an ability to critically evaluate knowledge;\n2. Demonstrate an ability to be a critical and independent thinker;\n3. Demonstrate an ability to conduct research; and \n4. Effectively communicate in written, oral and visual forms using appropriate technology for careers in human environmental sciences. \n
	Concentration(s):		ADD AMPD Apparel Merchandising and Product Development ADD FHNH Food, Human Nutrition and Hospitality ADD HDF5 Human Development and Family Sciences
	Track(s) - Action		Action
	Focused Stud(y/ies) - Action		Action
	What are the total hours needed to complete the program?		30-33
	Course delivery mode		online
	Class interaction mode		bulletin
	Upload attachments		HESC 5111 Syllabus Fall 2019.pdf HESC 5211 Syllabus Fall 2019.pdf

	Reviewer Comments		<p>agriffin - Tue, 30 Oct 2018 21:54:33 GMT - Inserted scheduled program review date.</p> <p>agriffin - Tue, 30 Oct 2018 21:56:42 GMT - Changed type of proposal from minor to major field of study. The program is a major field of study and making minor changes to curriculum which is selected with the reason for the modification.</p> <p>agriffin - Fri, 02 Nov 2018 18:11:14 GMT - Adding student learning outcomes from programs assessment report.</p> <p>agriffin - Fri, 02 Nov 2018 18:54:28 GMT - Changed total hours from 32 to 33, per Betsy Garrison.</p> <p>agriffin - Mon, 05 Nov 2018 17:24:58 GMT - Rollback: Rolling back to the School to enter the three currently existing concentrations.</p> <p>ljrobert - Wed, 07 Nov 2018 14:21:38 GMT - Updated Program Goals and Objectives and Learning Outcomes per email Dr. Cho. Sending back to change the reason for the modification to "Making minor changes" so that the catalog can be updated to reflect current names of concentrations.</p> <p>ljrobert - Wed, 07 Nov 2018 14:22:32 GMT - Rollback: Workflow needs to be corrected. Only the submitter can make this change.</p> <p>agriffin - Wed, 07 Nov 2018 16:00:30 GMT - Spelled out concentration program codes into the full title of concentrations in program requirements.</p> <p>lamarsh - Thu, 06 Dec 2018 15:16:24 GMT - Rollback: Rolling back per email request.</p>
OMPMGC	Reason for offering Web-based Program	Needs assessment during program review. Marketing established student desire for industry-recognized skills using accepted body of knowledge sets. Operations Management is heavily involved in project management and the curriculum is taught as a core course.	No change to current offering.
	Specify Other Interaction Methods	Online, live, hybrid or video hybrid courses.	
	Percent Online	100%	100% with No Required Campus Component
	Program Costs	<p>\$262.50 per credit hour X 12 hours = \$3150</p> <p>\$150 Distance Fee per class X 4 = \$ 600</p> <p>Total = \$3750</p> <p>Entire certificate funded by course tuition. Courses are already electives or core courses in the MSOM program.</p>	
	Scheduled Program Review Date	2019-2020	2021-2011
	Library Resources	Same as MSOM courses. Uses concurrent MSOM course.	
	Instructional Facilities	Online and facilities scheduled to teach MSOM courses.	
	Faculty Resources	All MSOM adjunct, full time and INEG faculty.	

<p>Reviewer Comments</p>	<p>tmartin - Sat, 24 Oct 2015 13:01:14 GMT - Rollback: Identify costs of delivering program and where the revenue will come from to deliver the new program. Attach the appropriate ADHE forms. ndennis - Tue, 27 Oct 2015 16:37:21 GMT - Rollback: Attach LON 10 ndennis - Tue, 27 Oct 2015 19:06:31 GMT - LON 10 attached agriffin - Mon, 02 Nov 2015 17:24:49 GMT - Hyper-linked course numbers in catalog copy. agriffin - Mon, 02 Nov 2015 19:17:26 GMT - Uploaded correspondence related to program change and rollback request. agriffin - Mon, 02 Nov 2015 19:18:42 GMT - Rollback: Please make recommended changes (see email correspondence) and complete LON 13. ndennis - Tue, 17 Nov 2015 18:22:24 GMT - Rollback: please add appropriate documents. ndennis - Tue, 17 Nov 2015 22:30:57 GMT - Rollback: load the attachments again and send them to me via email. If I don't see them on the next go around I can load them. ndennis - Tue, 17 Nov 2015 23:01:51 GMT - LON 10 and 13 uploaded, Certificate syllabi uploaded agriffin - Thu, 10 Dec 2015 17:11:19 GMT - Revised LON 10 to match BOT formatting. lkulcza - Thu, 10 Dec 2015 20:42:56 GMT - Corrected program code to match established convention. ggunderm - Thu, 10 Dec 2015 20:59:48 GMT - CIP Code okay and does have peer comparisons. Note it is different from OMGT CIP. epohl - Thu, 10 Dec 2015 23:21:11 GMT - Rollback: The CIP code should be CIP Code 15.1501 to be consistent with the other OMGT courses lkulcza - Fri, 11 Dec 2015 18:41:28 GMT - OMGT 5983 is a new course proposal currently in the approval process, effective fall 2016 agriffin - Fri, 11 Dec 2015 22:04:04 GMT - Changed CIP code in LON to match CourseLeaf information. agriffin - Fri, 11 Dec 2015 22:05:35 GMT - Attempting 2nd time to upload revised LON using IE. agriffin - Thu, 17 Dec 2015 16:41:12 GMT - Added description to justification block. lkulcza - Wed, 20 Jan 2016 19:14:08 GMT - Updating program code at request from ENGR. Updating attached documentation. lkulcza - Wed, 20 Jan 2016 19:19:40 GMT - Attaching updated LON per Alice G. gdaugher - Mon, 27 Feb 2017 19:47:10 GMT - Changed effective date to Fall 2017. calison - Wed, 01 Mar 2017 20:09:16 GMT - Transferred courses into a proper course list. calison - Wed, 01 Mar 2017 20:10:26 GMT - Tweaked header.</p>	<p>agriffin - Fri, 30 Nov 2018 21:02:37 GMT - Changed effective date in LON from spring to fall 2019 and inserted the approval dates. Renamed document to match naming convention. Note, the name of the document is reflecting the EMGTMS program, with the understanding that the one form is being used for multiple programs. rossetti - Fri, 07 Dec 2018 20:23:01 GMT - Rollback: fix the LON epohl - Fri, 07 Dec 2018 20:26:11 GMT - Rollback: FIX LON ndennis - Mon, 07 Jan 2019 22:16:13 GMT - Rollback: Please make the descriptive changes match those you provided for the MSOM program. I'm presuming the students still have the option to pursue the degree in a hybrid mode, as described in your description of the MSOM program.</p>
<p>Select a reason for this new program</p>	<p>Adding New Graduate Certificate (12-21 semester hours)--(LON)</p>	

Upload attachments	OMGT Project Management.pdf PROJECT MANAGEMENT CERTIFICATE SYLLABI.pdf OMPMGC - New Grad Cert - Ltr of Notification.docx	Decision Paper on Closing Down Little Rock AFB Site[1].docx OPPMGC- Off-Campus Location - Ltr of Notification.docx
Description and justification of the request	Adding a new graduate certificate in Project Management. Based on program review and needs assessment through marketing and research, including student surveys.	Adding Walton College at 2nd and Main site to replace Little Rock AFB Decision paper attached for justification to close Little Rock due to declining enrollments and changing demographics. A presence will be maintained in Little Rock at the Walton College at 2nd and Main site. A miscellaneous change request adding the site has been submitted to the Board of Trustees for approval, effective spring 2019
Description and Justification for this request	Adding a new graduate certificate in Project Management. Based on program review and needs assessment through marketing and research, including student surveys.	
Effective Catalog Year	Fall 2017	Fall 2019
Program Delivery Method	On Campus Online/Web-based	On Campus Off Campus Online/Web-based
Program Goals and Objectives	1. Provide internationally competitive and industry recognized project management graduate education to meet emerging needs of operations management professionals. 2. Prepare operations management students to assume project leadership roles in industry and government.	1. Provide internationally competitive and industry recognized project management graduate education to meet emerging needs of operations management professionals. 2. Prepare operations management students to assume project leadership roles in industry and government.
Learning Outcomes	1. Develop project leadership competencies. 2. Apply technical project management methods to new projects and troubled projects. 3. Apply problem-solving skills that stem from the project environment. 4. Transfer learned techniques to the workplace.	1. Develop project leadership competencies. 2. Apply technical project management methods to new projects and troubled projects. 3. Apply problem-solving skills that stem from the project environment. 4. Transfer learned techniques to the workplace.
Select a reason for this modification		Requesting Approval to Offer an Existing Certificate or Degree at Off-Campus Location—(LON)
Track(s) - Action		Action
Focused Stud(y/ies) - Action		Action
Off Campus Location(s)		Walton College at 2nd and Main 119 S Main Street, Little Rock Arkansas 72201 186
Reason for Offering Program Off Campus		Adding Walton College at 2nd and Main to replace Little Rock AFB site.
Fifty percent of the credits required will be offered		Both - off-campus location and distance technology
Will Students complete all Program Requirements at this Location?		No
Where will the Program be completed?		Online, live, hybrid, synchronous and mixture of modes. No change to current offerings.
Course delivery mode		web_blended

	Describe Blended Delivery Methods		Student has the option of taking classes in several different modes depending on their timeline for program completion. Face-to-face instruction will be offered on site. However, If a student prefers, they can receive on-line instruction via synchronous or pre-recorded video. Both methods of course completion will be available to the student.
	Class interaction mode		bulletin
OPMGMS	Select a reason for this modification	Making Minor Changes to an Existing Degree (e.g. changing 15 or fewer hours, changing admission/graduation requirements, adding/ changing Focused Study or Track)	Requesting Approval to Offer an Existing Certificate or Degree at Off-Campus Location— (LON)
	Effective Catalog Year	Fall 2018	Fall 2019
	Off Campus Location(s)	all sites previously approved previously provided na	all sites previously approved previously provided na Walton College at 2nd and Main 119 S Main St \\nLittle Rock, Arkansas 72201 186
	Reason for Offering Program Off Campus	No Change from current sites	Adding Walton College at 2nd and Main to replace Little Rock AFB site.
	Where will the Program be completed?	Online. No change to current sites or online offerings	Online, live, hybrid, synchronous and mixture of modes. No change to current offerings.
	Course delivery mode	online	web_blended
	Scheduled Program Review Date	10/01/2016	2021-2022
	Description and justification of the request	Organizing for Change (OMGT 5873) is no longer an optional core course. It has been removed from the core course list and replaced with OMGT 5623. submitted before these were separate fields The belief of the program faculty is that OMGT 5623 is too important to the program to have it listed as an optional core course. submitted before these were separate fields	Proposal to close the Little Rock AFB site and move site to the Walton College at 2nd and Main in Little Rock Decision paper attached for justification to close Little Rock due to declining enrollments and changing demographics. A presence will be maintained in Little Rock at the Walton College at 2nd and Main site. A miscellaneous change request adding the site has been submitted to the Board of Trustees for approval, effective spring 2019.
	Reviewer Comments	ndennis - Tue, 20 Dec 2016 16:29:35 GMT - Rollback: I see the justification for change, but the actual change does not appear in the program window. I believe you need to strike through the course that is being deleted from the core. ndennis - Fri, 24 Feb 2017 20:09:41 GMT - Modified the description of change and justification agriffin - Mon, 27 Feb 2017 16:42:25 GMT - Changed effective catalog year to fall 2018 due to approval timeline. Also added course number to description for Organizing for Change course for clarity. calison - Wed, 01 Mar 2017 20:18:01 GMT - Removed non-academic requirement material from top of program. ndennis - Thu, 11 May 2017 14:51:52 GMT - Revised the description of change so that it was comprehensible. calison - Tue, 27 Mar 2018 21:56:42 GMT - Deleted general description of the program and added it to the Catalog page.	agriffin - Wed, 07 Nov 2018 19:19:05 GMT - Updated scheduled program review date. agriffin - Wed, 07 Nov 2018 19:24:49 GMT - Rollback: Please upload a completed Letter of Notification 12 (see Registrar's website for template) with the request. agriffin - Fri, 30 Nov 2018 21:09:21 GMT - Changed effective date from spring 2019 to fall 2019 to match LON. Cleaned up the location information and edited the description and justification for consistency. Changed effective date in LON to fall 2019 and inserted approval dates. Renamed document to match naming convention of BOT materials. Note, the document name does not match because LON is being used for multiple programs. rossetti - Fri, 07 Dec 2018 20:23:14 GMT - Rollback: fix the LON epohl - Fri, 07 Dec 2018 20:25:31 GMT - Rollback: FIX LON epohl - Thu, 10 Jan 2019 23:21:43 GMT - Rollback: Do we need to update the program review date? ndennis - Fri, 11 Jan 2019 20:02:29 GMT - Changed next program review date.

	Describe Blended Delivery Methods	Student has the option of taking classes in several different modes depending on their timeline for program completion. Face-to-face instruction will be offered on site. However, If a student prefers, they can receive on-line instruction via synchronous or pre-recorded video. Both methods of course completion will be available to the student.
	Upload attachments	Decision Paper on Closing Down Little Rock AFB Site[1].docx OPMGMS - Off-Campus Location - Ltr of Notification.docx