

## CIM Report Nov 9, 2022 10:38am

### Program Changes Pending Approval from Graduate Council

Code	Field	Old Value	New Value
ACCTMA	Select a reason for this modification	Revising Curriculum of an Existing Certificate or Degree (making a net change of more than 15 credit hours)--(LON)	Making Minor Changes to an Existing Certificate, Degree or Program (including 15 or fewer hours, admission/graduation requirements, Focused Studies or Tracks)
	Effective Catalog Year	Fall 2022	Fall 2023
	Description and justification of the request	Specified a list of 9 elective hours to include one graduate ACCT elective.\nSpecified 9 general business electives hours.\nReferenced the general Graduate School of Business admissions policy page.\nSpecified the course to act as a comprehensive exam alternative.   The M.Acc. degree has been revised to support a research-based curriculum as preparation for a potential Ph.D. track.	Link to the main Graduate School of Business catalog page regarding master's academic standing and dismissal policy.   Centralize GSB academic standing and dismissal for all Walton master's programs.
	Upload attachments	ACCTMA - Curriculum Revision - Curriculum.docx ACCTMA - Curriculum Revision - Ltr of Notification.pdf HLC Submission Confirmation_ Screening Form for Changes to Existing Programs.pdf	
	Reviewer Comments	agriffin - Wed, 25 Aug 2021 19:16:54 GMT - Changed reason for modification from reconfiguration to revising curriculum to be consistent with the reason selected on the LON. The change did not impact the approval workflow, so I took the initiative versus rolling the request back. agriffin - Wed, 25 Aug 2021 19:19:50 GMT - Revised curriculum documents to match BOT format. Also revised LON to include the full title of the degree program. Inserted approval dates and revised contact information. Renamed document to match BOT naming convention. agriffin - Wed, 25 Aug 2021 19:28:58 GMT - Removed "The M.Acc. degree program does not require a thesis. Successful completion of a Master of Accountancy Degree from the University of Arkansas can qualify a student to take relevant professional examinations." from additional degree requirements paragraph with permission from submitter. agriffin - Mon, 13 Sep 2021 21:36:32 GMT - Changed reconfigured to revised in justification to match the definitions provided by ADHE. kmamisei - Thu, 03 Feb 2022 19:21:53 GMT - Uploaded HLC notification confirmation. calison - Wed, 11 May 2022 14:02:05 GMT - Removed the non-requirement section and added it to the requirements page as normal catalog text.	agriffin - Fri, 21 Oct 2022 19:23:55 GMT - The standing and dismissal policy addition will require campus approval. gdaugher - Mon, 24 Oct 2022 15:04:55 GMT - Removed Undergraduate Council from workflow.
ACCTMP	Effective Catalog Year	Fall 2022	Fall 2023
	Description and justification of the request	Update admissions language to reference the Graduate School of Business admission requirements catalog page. \nHighlight the variable nature of state licensure requirements in relation to CPA exam eligibility. \nRemoved redundant language referring to electives.   To align admissions criteria across all Walton master's programs.\nTo clarify licensure exam eligibility.	Link to the main Graduate School of Business catalog page regarding master's academic standing and dismissal policy.   Centralize GSB academic standing and dismissal for all Walton master's programs.

	Reviewer Comments	<p>agriffin - Wed, 25 Aug 2021 18:17:35 GMT - Corrected title for the concentration of Assurance and Analytics in program requirements. College is encourage to review for accuracy.</p> <p>agriffin - Wed, 25 Aug 2021 18:30:50 GMT - ATTENTION: Requires campus approval due to changes to the admission requirements.</p> <p>calison - Wed, 24 Nov 2021 00:56:13 GMT - Changed footnote to a sentence at the end of the first paragraph, so that the explanation is not delayed.</p>	<p>agriffin - Fri, 21 Oct 2022 19:25:23 GMT - The standing and dismissal policy addition will require campus approval.</p> <p>gdaugher - Mon, 24 Oct 2022 15:07:14 GMT - Removed Undergraduate Council from workflow.</p>
AGACMC	Inactivated/Deleted		
BADMMB	Are you adding or modifying a track?	Yes	No
	Effective Catalog Year	Fall 2022	Fall 2023
	Description and justification of the request	<p>Change the total hours for the MBA programs to include all concentrations ranging from 38-51 hours. \nReference a standard Graduate School of Business admissions policy by directing to a central catalog page.\nInclude the option for early admission to the FT MBA concentration as an Accelerated MBA student. Allow for up to 18 hours of non-degree out of career graduate coursework while an undergraduate student.   Update the overall degree hour rage to reflect a change to the FT MBA concentration from 53 hours to 51 hours. \n\nTo align admissions standards across all graduate business master's programs. \n\nTo specify early admission as a formal path into the FT MBA concentration.</p> <p>Adding General Business Administration track to the Full-Time Business Administration and the Executive Business Administration Concentrations. AG   The concentration CIM blocks currently do not allow the addition of a track. Documenting the addition of the track within the major CIM block with permission from submitter. AG</p>	<p>Addition of a link to the Graduate School of Business academic standing and dismissal policy.\n\nIncrease from 18 to 19 in the allowable out of career graduate coursework for accelerated students to take in their senior year.\n\nIncluded the newly proposed Healthcare MBA concentration.   The Master's Committee within the Graduate School of Business has updated it's academic standing and dismissal policy for all master's programs. This is an update to refer students to this centralized policy in the catalog.\n\nIncrease in the accelerated MBA out of career enrollment to better fit the cohort experience and facilitate degree completion.</p>
	Reviewer Comments	<p>agriffin - Thu, 13 May 2021 19:29:34 GMT - Rollback: Rolling back per the college's request.</p> <p>agriffin - Fri, 03 Sep 2021 15:31:03 GMT - ATTENTION: This minor program change requires campus approval due to the changes to the admissions policy and addition of the track.</p> <p>calison - Fri, 17 Dec 2021 21:10:37 GMT - Minor edit.</p>	<p>agriffin - Fri, 21 Oct 2022 20:30:30 GMT - This minor program change requires campus approval because of the addition of the academic standing and dismissal policy.</p> <p>gdaugher - Mon, 24 Oct 2022 16:21:22 GMT - Removed Undergraduate Council from workflow.</p>
BADMMB-BADM	Effective Catalog Year	Fall 2022	Fall 2023
	Does this proposal impact any courses from another College/School?	No	Yes

Description and justification of the request	<p>Total net change of 3 hours to the degree involving reduction in internship requirement and inclusion of 1 hour Intro to Global Business. Qualifies for a minor change. \nAdded "track" designation to each track subject area\nAdded General Business Administration Track to allow for combined track option for students to use existing track courses.\nECON/SEVI 537V 1 hour Intro to Global Business updated to MBAD 5531.\nECON/SEVI 537V 3 hour Global Business updated to MBAD 5533.\nOverall degree requirement reduced from 53 to 51 hours.\n\n   Changes were made to update MGMT prefixes to the new SEVI department code where appropriate. General Business Administration Track added to accommodate students wanting customized courses for particular skillset development. \nUpdated ECON/SEVI 537V to MBAD 5531 and MBAD 5533 to reflect direct MBA Program administration of these courses and faculty hiring from multiple departments.\nReduction of the internship credit hour requirement from 3 hours to 1 hour to reduce financial burden to students while still reflecting accurate workload in the course evaluation.</p>	<p>Included updated MBAD 537V Special Topics course to replace departmental-specific Special Topics.\nUpdated SEVI 5413 to SEVI 541V.\nAdded a Business Analytics Track to include courses needed for the Business Analytics Graduate Certificate. \nAdded an Agribusiness track to include one Ag Econ Management course, one Ag Econ Marketing course, and 2 Ag Econ electives.   Two course changes to reflect updates to those specific course numbers. Track updates to expand skillset offerings within the full-time MBA concentration specific to the pre-existing courses within Business Analytics and Agribusiness.</p>	
Reviewer Comments	<p>agriffin - Wed, 12 May 2021 18:35:36 GMT - ATTENTION: This minor program change qualifies for the shortened approval workflow. lkulcza - Thu, 03 Jun 2021 16:34:59 GMT - Rollback: Need clarification on tracks before approving. lkulcza - Thu, 05 Aug 2021 19:46:15 GMT - Rollback: Per request from submitter. agriffin - Fri, 03 Sep 2021 15:33:32 GMT - ATTENTION: The addition of the new track will require campus approval. calison - Fri, 17 Dec 2021 21:01:57 GMT - Some style changes on the course list to make it easier to understand.</p>	<p>agriffin - Fri, 21 Oct 2022 19:32:50 GMT - This minor program change will require campus approval because it includes courses from another college. gdaugher - Mon, 24 Oct 2022 20:02:40 GMT - Hyperlinked new course MBAD 537V and removed Undergraduate Council from workflow.</p>	
College(s)/School(s)		AFLS	
BADMMB-HCBA	Added		
BLSMGC	Added		
CLCSMA	Effective Catalog Year	Fall 2018	Fall 2023
	Scheduled Program Review Date	2019-2020	2026-2027

	Description and justification of the request	Resubmitting after a complete catalog description revision. Edited text for clarity and current usage, specified language proficiency, application process and documents (added cv request). No extra hours or course requirements changes. Added policy to allow presenting theses in a language other than English with proper justification and outlining program and graduate school approval process. (see attached justification)   Students had difficulty with previous catalog description for lack of program description clarity. secondly, we added a language policy that would allow students to present theses in languages other than English, with proper justification and following criteria of peer programs in world languages and literatures	TWO Changes 1. CLCSMA students in the non thesis option will have the opportunity to complete the degree taking a portfolio course, cross listed with ENGL 5213, with English approval. We created WLIT 5213, which has been submitted to the course approval process. 2. CLCSMA students will also be given an internship option in WLIT 5003 Internship in Comparative Literature and Cultural Studies, which may be repeated only once. 1. Students completing the non thesis CLCSMA not continuing with a doctoral degree and with diverse professional interests may complete a professional portfolio during the portfolio class during the last semester of their MA program. The portfolio showcasing the student's academic work and professional skills, and intellectual abilities may be more useful for seeking employment than a comprehensive exam. 2. Regarding the internship, with narrowing academic employment opportunities and based in students diverse career paths and interests, an internship will help them to gain experience working in alternative academic settings like non profits and community organizations. The internship initiative was requested by students in the program and following the positive experience of English with internships.
	Upload attachments	CLCS Thesis Dissertations in Target Language Petition.doc	

	Reviewer Comments	<p>agriffin - Mon, 13 Feb 2017 18:25:40 GMT - Deleted duplicate sentence in catalog copy with permission from submitter.</p> <p>lkulcza - Thu, 16 Feb 2017 21:16:24 GMT - Admin correction of typo</p> <p>lkulcza - Thu, 16 Feb 2017 21:18:01 GMT - Admin correction of second typo.</p> <p>rcc003 - Mon, 06 Mar 2017 21:04:36 GMT - grammar corrections.</p> <p>rcc003 - Mon, 06 Mar 2017 21:10:51 GMT - more grammar.</p> <p>agriffin - Tue, 09 May 2017 21:39:21 GMT - Changed effective catalog to fall 2018. Request did not complete the approval process in time to be effective for fall 2017. Also, changed scheduled program review date to match APS 1620.11 policy - Program Review Schedule for 2019-2020.</p> <p>agriffin - Thu, 13 Jul 2017 18:42:05 GMT - Rollback: Rolled back per request from program director.</p> <p>rcc003 - Tue, 26 Sep 2017 17:13:15 GMT - syntax</p> <p>rcc003 - Tue, 26 Sep 2017 17:19:47 GMT - additional syntax</p> <p>lkulcza - Wed, 27 Sep 2017 15:23:12 GMT - Edited out information that will be updated via catalog (CAT) edits, when Charlie sends out the OK to begin making updates.</p> <p>agriffin - Fri, 27 Oct 2017 20:50:15 GMT - Jared Pack moved and Kathleen Lehman seconded, approved to delete the following phrase from item 5: "and at the time of submitting the thesis prospectus to the respective committee." Luis Restrepo approved the motion as well.</p> <p>calison - Thu, 26 Apr 2018 20:00:41 GMT - Edited to include full name of degree and program.</p>	<p>jgiganti - Wed, 13 Jul 2022 18:05:04 GMT - Corrected spelling error</p> <p>jgiganti - Wed, 13 Jul 2022 18:05:38 GMT - I am not sure that this will require a separate "track" but will defer to Alice on this</p> <p>agriffin - Mon, 18 Jul 2022 14:11:05 GMT - Changed effective date from fall 2022 to fall 2023. It is too late to complete approval for this fall semester.</p> <p>agriffin - Mon, 18 Jul 2022 14:21:22 GMT - Removing the track notation. A track is a subdivision of a concentration. Since the CLCSMA has no concentrations, there are no tracks.</p> <p>agriffin - Mon, 18 Jul 2022 14:25:12 GMT - Course in red, WLIT 5003 has been submitted for approval. Currently pending Registrar Initial. Removed "Graduate" from title noted to match title submitted for approval.</p> <p>agriffin - Mon, 18 Jul 2022 14:27:12 GMT - Added course subject, course number, and title to description block to assist reviewers.</p> <p>agriffin - Mon, 18 Jul 2022 14:37:58 GMT - Hyperlinked WLIT 5213 and entered full title of proposed course, which is currently pending approval at Registrar Initial. Hyperlinked ENGL 5213.</p> <p>agriffin - Mon, 18 Jul 2022 14:39:23 GMT - Revised scheduled program review date.</p> <p>agriffin - Mon, 18 Jul 2022 15:03:44 GMT - Rollback: Please review the Non-Thesis Option and clarify if the portfolio is required along with two comprehensive exams or edit the justification. Please see email message for additional details.</p> <p>agriffin - Tue, 19 Jul 2022 13:54:32 GMT - ATTENTION: Due to the changes to the comprehensive exam policy, this minor program change will require campus approval.</p> <p>gdaugher - Thu, 21 Jul 2022 20:40:29 GMT - Removed Undergraduate Council from workflow.</p>
CRWRMF	User ID:	lkulcza	rcc003
	Phone:	7456	479-575-3701
	Effective Catalog Year	Fall 2021	Fall 2023
	Scheduled Program Review Date	2019	2027-2028
	Description and justification of the request	Admin update to remove inactive course from Category A.   Admin update to remove inactive course from Category A.	Added admissions criteria since it was missing. Additionally, specified that GRE scores are not required.   We have requested removal of GRE scores as a formal change to the program's admissions process to remove barriers to access for potential applicants for whom the test fee presents a financial hardship. Our hope is that increased access to the application process will result in a greater number of applications received overall, and particularly from writers who may not have otherwise been able to apply to the program.
	Reviewer Comments		<p>agriffin - Wed, 21 Sep 2022 17:05:34 GMT - Revised the scheduled program review date.</p> <p>agriffin - Wed, 21 Sep 2022 17:08:27 GMT - ATTENTION: This minor program change will require campus approval due to the addition of the admission requirements.</p> <p>gdaugher - Wed, 21 Sep 2022 20:19:57 GMT - Removed Undergraduate Council from pending workflow.</p>

		Added	
DNP/ EMBA Program			
ECANMS	Effective Catalog Year	Fall 2022	Fall 2023
	Description and justification of the request	Updated the admissions paragraph to refer students to a centralized Graduate School of Business catalog page for information. \nDeleted ECON 5763 and ISYS 5843. \nAdded two part capstone series with new courses ECON 5813 and ECON 5823. \nUpdated the comprehensive exam equivalency from ECON 5763 to the new ECON 5823.   The Graduate School of Business has standardized a new, central page for all graduate business admission requirements. \nNew capstone series of two practicum courses created to better apply analytics project work, ISYS 5843 was deleted to make room for the second half of this new capstone series.	Removed ECON 5243 Managerial Economics and replaced these 3 hours with an approved ECON elective for 3 hours. \nLink to the main Graduate School of Business catalog page regarding master's academic standing and dismissal policy.   The change in course listings is to allow students flexibility on skillset development towards their individual career goals. \nCentralize GSB academic standing and dismissal for all Walton master's programs.
	Reviewer Comments	agriffin - Fri, 27 Aug 2021 21:44:24 GMT - ATTENTION: Because of the change to the Admission Requirements, this minor program change will require campus approval. agriffin - Fri, 27 Aug 2021 21:44:46 GMT - Courses in red, have been submitted for approval.	agriffin - Fri, 21 Oct 2022 20:14:08 GMT - This minor program change will require campus approval because of the addition of the standing and dismissal policy. gdaugher - Mon, 24 Oct 2022 15:09:55 GMT - Removed Undergraduate Council from workflow.
ECONMA	Effective Catalog Year	Fall 2022	Fall 2023
	Description and justification of the request	Updated the admissions paragraph to refer students to a centralized Graduate School of Business catalog page for information. \nCorrected credit hour range for the degree from 30 to 30-42 to include the thesis option requirements previously approved and published. \nAdded Program Goals and Objectives and Learning Outcomes missing from previous entry. \nReformatted course list to clarify core, applied concentration, and seminar hour requirements. No course or hours change, merely a reformatting in the course list.   The Graduate School of Business has standardized a new, central page for all graduate business admission requirements. \nCorrecting an administrative error on number of hours required, no change in hours proposed. \nUpdated course list formatting to help clarify the 3 individual course requirement groups. No change to course offerings or requirements.	Link to the main Graduate School of Business catalog page regarding master's academic standing and dismissal policy.   Centralize GSB academic standing and dismissal for all Walton master's programs.
	Upload attachments	RE_ ECONMA Question.pdf	

	Reviewer Comments	<p>agriffin - Fri, 27 Aug 2021 21:52:56 GMT - Inserted program review date.</p> <p>agriffin - Mon, 30 Aug 2021 15:55:01 GMT - Rollback: Rolling back per submitter's request.</p> <p>agriffin - Tue, 31 Aug 2021 13:47:44 GMT - ATTENTION: This minor program change requires campus approval due to the changes to the admission policy.</p> <p>lkulcza - Mon, 13 Sep 2021 16:45:01 GMT - Per email conversation with Mike Waldie, adjusted verbiage to remove the use of the word "concentration" in relation to the Applied Field coursework. College is encouraged to review for accuracy.</p> <p>agriffin - Tue, 14 Sep 2021 16:27:28 GMT - Revised last sentence in Other Applied Field course work section in consultation with submitter.</p> <p>calison - Mon, 29 Nov 2021 16:35:23 GMT - Corrected alignment of required courses to reflect their hours</p>	<p>agriffin - Fri, 21 Oct 2022 20:12:33 GMT - This minor program change will require campus approval because of the addition of the standing and dismissal policy.</p> <p>gdaugher - Mon, 24 Oct 2022 15:27:46 GMT - Removed Undergraduate Council from workflow.</p>
ECONPH	Phone:	2058	575-2058
	Effective Catalog Year	Fall 2022	Fall 2023
	Description and justification of the request	<p>Deletion of ECON 6713 and ECON 6723. \nAddition of ECON 5783, ECON 6923, and ECON 6933. Modify overall degree requirement to 75 credit hours. \nUpdated the admissions paragraph to refer students to a centralized Graduate School of Business catalog page for information.   These course changes reflect a new field of study in experimetrics.\n\nThe Graduate School of Business has standardized a new, central page for all graduate business admission requirements.</p>	<p>Update on passing grades required for the written candidacy exam to Pass or Fail, eliminating the previous "marginal pass" designation. Update to the Field Paper deadline from summer of the second year to fall of the third year.   These updates are based on faculty and student feedback to the candidacy process.</p>
	Reviewer Comments	<p>agriffin - Fri, 16 Apr 2021 16:52:40 GMT - Please note that the program requirements state the minimum credit hours include 72 hours. Yet, states the requirements are 75 hours. The college is encouraged to review this language to determine if it may confuse students.</p> <p>agriffin - Fri, 16 Apr 2021 16:53:46 GMT - Courses in red have been submitted into the approval workflow.</p> <p>agriffin - Fri, 16 Apr 2021 16:54:32 GMT - ATTENTION: This minor program change qualifies for the shortened approval workflow.</p> <p>agriffin - Fri, 16 Apr 2021 16:55:55 GMT - CORRECTION: Because of the change in total credit hours, this request will require campus approval.</p> <p>msavin - Tue, 31 Aug 2021 19:56:25 GMT - Rollback: WCOB Dean requesting an edit and resubmission.</p> <p>agriffin - Fri, 03 Sep 2021 14:19:35 GMT - Hyperlinked the word "requirements" to the GSB overview page in the catalog at the request of the submitter.</p> <p>agriffin - Fri, 03 Sep 2021 14:23:47 GMT - Courses in red are currently pending Faculty Senate approval.</p> <p>calison - Thu, 02 Dec 2021 15:16:06 GMT - linked new courses added inline and moved them into bulleted list to make it easier for students to separate them.</p>	<p>chesteki - Fri, 21 Oct 2022 16:08:11 GMT - Rollback: The Field Examination description is unclear.</p> <p>aellstra - Mon, 31 Oct 2022 13:11:59 GMT - Rollback: Please update the field examination description as necessary.</p> <p>agriffin - Tue, 01 Nov 2022 21:16:18 GMT - Removed additionally statement in the admissions paragraph with permission from submitter.</p> <p>agriffin - Wed, 02 Nov 2022 16:41:51 GMT - Minor edit to program of study paragraph with permission from submitter.</p> <p>agriffin - Wed, 02 Nov 2022 16:42:55 GMT - ATTENTION REGISTRAR: Please remove the Undergraduate Council from the approval workflow.</p> <p>agriffin - Wed, 02 Nov 2022 16:43:53 GMT - Due to changes to the degree progression (candidacy exam), this minor program change will require campus approval.</p> <p>gdaugher - Thu, 03 Nov 2022 13:24:51 GMT - Changed WCOB 6111 to new subject BUSI 6111. Removed Undergraduate Council from workflow.</p>
EXSCMS	User ID:	pcallej	msganio
	Phone:	575-2854	575-2956

	Select a reason for this modification	Making Minor Changes to an Existing Certificate, Degree or Program (including 15 or fewer hours, admission/graduation requirements, Focused Studies or Tracks)	Changing CIP Code of an Existing Certificate or Major--(LON)
	CIP Code Description and justification of the request	Exercise Science and Kinesiology. A 4+1 program was created for the EXSCBS program.   The 4+1 program will enable the HHPR department to attract and retain high achieving undergraduates at the UA and produce a more streamlined pipeline to the EXSCMS program.	Exercise Physiology and Kinesiology. Changing CIP code from 31.0505 (Kinesiology and Exercise Science) to 26.0908 (Exercise Physiology and Kinesiology).   We are changing the CIP code from 31.0505 (Kinesiology and Exercise Science) to 26.0908 (Exercise Physiology and Kinesiology). This new CIP code will be more representative of what the degree is academically providing, along with the academic opportunities students are provided; this was unanimously agreed upon and approved by the program faculty. For example, a large proportion of the faculty are conducting research and teaching content specific to exercise physiology. Thus, this change will be more reflective of what is already occurring. There is also a trend nationally for similar programs as this one to use this CIP code.
	Reviewer Comments	agriffin - Tue, 25 Jan 2022 14:54:45 GMT - Hyperlinked courses in 4+1 paragraph. msganio - Wed, 02 Feb 2022 20:26:05 GMT - clarified the GPA is average and clarified that courses can be taken the last 12 months of their undergrad. Also clarified the application process. calison - Tue, 11 Oct 2022 13:44:42 GMT - Corrected a couple of typos and spelled out the EXSC code.	agriffin - Fri, 28 Oct 2022 17:49:41 GMT - Inserted anticipated approval dates and the degree code. Renamed document to match BOT naming convention. agriffin - Fri, 28 Oct 2022 17:51:12 GMT - ATTENTION REGISTRAR: Please remove the Undergraduate Council from the approval workflow. gdaugher - Sun, 30 Oct 2022 16:33:27 GMT - Removed Undergraduate Council from workflow.
	Upload attachments		EXSCMS - Changing CIP Code - Ltr of Notification.pdf
FINNMS	Select a reason for this modification	Revising Curriculum of an Existing Certificate or Degree (making a net change of more than 15 credit hours)--(LON)	Making Minor Changes to an Existing Certificate, Degree or Program (including 15 or fewer hours, admission/graduation requirements, Focused Studies or Tracks)
	Effective Catalog Year	Fall 2022	Fall 2023
	Description and justification of the request	Updated the admissions paragraph to refer students to a centralized Graduate School of Business catalog page for information. \nDeleted ACCT 5223 and 5523, ISYS 5103, and ECON 5243. \nAdded FINN 5243 and 5213. \nMoved all previous concentration electives and previous core FINN courses to a new elective list. Added two new courses (FINN 5243 and 5213) and three existing courses to a new FINN core group. \nAdded FINN 5453 as the equivalency to the comprehensive exam.   All concentrations are being combined into a single degree path with elective options to simplify the program plan, student advising, and maximize flexibility in meeting student career and skillset goals. \nThe Graduate School of Business has standardized a new, central page for all graduate business admission requirements.	Link to the main Graduate School of Business catalog page regarding master's academic standing and dismissal policy.   Centralize GSB academic standing and dismissal for all Walton master's programs.
	Upload attachments	FINNMS - Curriculum Revision - Curriculum.docx FINNMS - Curriculum Revision - Ltr of Notification.pdf HLC Submission Confirmation_ Screening Form for Changes to Existing Programs.pdf	



	Reviewer Comments	<p>jgiganti - Fri, 27 Aug 2021 21:16:12 GMT - Rollback: Rollback to alter language on comprehensive exam</p> <p>jgiganti - Fri, 27 Aug 2021 22:21:58 GMT - Rollback: Top of section says there is no comprehensive exam and then later it defines comprehensive exam. Can you adjust?</p> <p>agriffin - Mon, 30 Aug 2021 20:16:07 GMT - Hyperlinked FINN 5453 in Additional Requirements.</p> <p>agriffin - Mon, 30 Aug 2021 20:18:05 GMT - Revised LON to include new campus leaders and inserted approval dates. Also revised curriculum to match BOT formatting and renamed documents to match BOT naming convention.</p> <p>agriffin - Mon, 30 Aug 2021 20:19:05 GMT - Changing the reason for the modification from reconfiguration to revising the curriculum to match the ADHE type of change and match the LON. This change does not impact the workflow, so I took the initiative versus rolling it back to the submitter.</p> <p>agriffin - Mon, 30 Aug 2021 20:19:53 GMT - Both courses listed in red box have been submitted into the approval workflow.</p> <p>kmamisei - Wed, 26 Jan 2022 15:08:28 GMT - Changed percent online from 100% to 50-99% to align with ADHE approval and department's intentions.</p> <p>kmamisei - Thu, 03 Feb 2022 20:33:52 GMT - Uploaded HLC notification confirmation.</p> <p>calison - Wed, 11 May 2022 14:31:11 GMT - Corrected alignment of required courses and put footnote in footnote table.</p>	<p>agriffin - Fri, 21 Oct 2022 20:06:28 GMT - This minor program change will require campus approval because of the addition of the standing and dismissal policy.</p> <p>gdaugher - Mon, 24 Oct 2022 15:39:00 GMT - Removed Undergraduate Council from workflow.</p>
GNSTGC		Added	
GSB Admission - 4+1/ Accelerate		Added	
GSB Admission - Master's	Effective Catalog Year	Fall 2022	Fall 2023
	Description and justification of the request	Updated alignment of indented material   To better reflect organization of material	Update to the GMAT/GRE waiver policy to include an allowance for international applicants currently working in the US with a minimum of 3 years of work experience. Holders of a US work visa with a minimum of 3 years of US work experience may also be considered for a GMAT waiver. \n\nUpdate the MA ECON program to require a standardized test.   This section was originally approved by Walton faculty but omitted in error in the original policy submission in Courseleaf. \n\nThe ECON dept and Walton graduate faculty have voted to reinstate an academic test requirement for MA ECON as it functions as a pre-PHD research-based program.
	Reviewer Comments		<p>gdaugher - Mon, 24 Oct 2022 15:42:25 GMT - Removed Undergraduate Council from workflow.</p>
GSB Standing and Dismissal	Select a reason for this new program	Adding New Policy	
	Effective Catalog Year	Fall 2022	Fall 2023

	Program Title	Graduate School of Business Dismissal Policy	Graduate School of Business Academic Standing and Dismissal Policy
	Description and Justification for this request	Update to specialty masters' dismissal policy to specify a minimum of 12 cumulative hours of coursework, including one previous semester of academic warning, prior to dismissal.   This is to align all business master's programs dismissal policies and to create a new catalog block to ensure future policy updates must be submitted through the full campus approval chain.	
	Upload attachments	Current Graduate School of Business Academic Dismissal.docx	
	Reviewer Comments	agriffin - Wed, 15 Sep 2021 20:12:58 GMT - Changed GBUS to GSB in program code with permission from submitter.	gdaugher - Mon, 24 Oct 2022 15:44:27 GMT - Removed Undergraduate Council from workflow.
	Program Code	GSB Dismissal	GSB Standing and Dismissal
	Select a reason for this modification		Making Changes that Qualify for a Shortened Approval Process (including 15 or fewer hours within the college, total hours and admission/graduation requirements remain the same)
	Description and justification of the request		Added language to clarify dismissal from an individual degree program vs dismissal from the Graduate School of Business based on cumulative GPA. Following the appropriate warning period, a cumulative GPA of less than 3.00 but greater than 2.85 will equal dismissal from the degree program. Anything less than a 2.85 will equal dismissal from the Graduate School of Business.   This clarification was added at the request of GSIE.
HESCMS	Effective Catalog Year	Fall 2022	Fall 2023
	What are the total hours needed to complete the program?	30-33	30
	Description and justification of the request	Administrative update to concentration block to un-do changes accidentally saved via Admin Save.   This proposal restores catalog copy for HESCMS program requirements back to what they should be for the 2022-2023 catalog of studies. Changes saved but not submitted for a future catalog were accidentally administratively saved, which then published to the live catalog.	Separate the concentration name from Food, Human Nutrition and Hospitality to two separate concentration names:\n1. Human Nutrition\n2. Hospitality Management   Students are not required in Hospitality to take Human Nutrition courses and vice-versa. The degree concentration name indicates otherwise. This is a true reflection of what the concentrations are and the student's curriculum.
	Reviewer Comments		agriffin - Thu, 15 Sep 2022 16:26:24 GMT - Changed "track" to "option" within program requirements. The non-thesis option does not meet the definition for track. gdaugher - Wed, 21 Sep 2022 13:13:09 GMT - Removed Undergraduate Council from pending workflow.
HESCMS-HOSP		Added	
HESCMS-NUTR		Added	
MEEGMS	User ID:	crsleaf1	chstung
	Effective Catalog Year	Summer 2014	Fall 2023
	Phone:		575-5557
	Type of proposal		Major/Field of Study
	Select a reason for this modification		Making Minor Changes to an Existing Certificate, Degree or Program (including 15 or fewer hours, admission/graduation requirements, Focused Studies or Tracks)

Track(s) - Action		Action
Focused Stud(y/ies) - Action		Action
Program Delivery Method		On Campus
What are the total hours needed to complete the program?		30
Are Similar Programs available in the area?		No
Estimated Student Demand for Program		20
Scheduled Program Review Date		2029-2030
Program Goals and Objectives		1. Prepare students for independent studies in mechanical engineering.\n2. Prepare students to contribute new knowledge of fundamental or applied importance.\n3. Prepare students to disseminate new knowledge of fundamental or applied \n importance.
Learning Outcomes		1. Students will gain advanced knowledge in mechanical engineering. \n2. a. Thesis: Students will gain a necessary understanding of their research field.\n b. Non-thesis: Students will apply advanced coursework to an engineering problem. \n3. a. Thesis: Students will contribute new knowledge of fundamental or applied \n importance. \n b. Non-thesis: Students will demonstrate important application(s) of existing \n knowledge. \n4. Students will be able to communicate effectively during oral presentations. \n5. Students will be able to communicate effectively in writing.
Description and justification of the request		A new accelerated MSME Degree Program is created to allow high-achieving BSME students at UA to apply up to 12 hours towards their MSME degree.   This program is created for two purposes:\n(1) To retain high-achieving BSME students and provide them with an accelerated schedule to obtain their MSME degree.\n(2) To increase student population of the graduate program.  Information is added to Program Goals and Objectives and Learning Outcomes.   This information has been missing from program description.

	Reviewer Comments		<p>agriffin - Wed, 26 Oct 2022 20:43:11 GMT - ATTENTION REGISTRAR: Please remove the Undergraduate Council from the approval workflow.</p> <p>agriffin - Wed, 26 Oct 2022 20:45:19 GMT - Changed the reason for the modification from Making Changes that Qualify for a Shortened Approval Process to Making Minor Changes to an Existing Degree Program. Inclusion of the accelerated MSME program does not qualify for the shortened approval process. This minor change will require campus approval. The change did not impact workflow, thus I submitted the change.</p> <p>gdaugher - Wed, 26 Oct 2022 20:51:19 GMT - Removed Undergraduate Council from workflow.</p> <p>rossetti - Tue, 01 Nov 2022 14:11:16 GMT - Added "The 4000 level-courses must be approved for graduate credit in advance."</p>
NURSDP	User ID:	hopeb	msganio
	Phone:	575-5871	575-2956
	College(s)/School(s)	ARSC	WCOB
	What are the total hours needed to complete the program?	78	43
	Description and justification of the request	<p>CHANGED:\n\nC. A student may only repeat a nursing course in which a "C" or lower has been received one time throughout the program. A student may only withdraw from a course one time.\n\n\nTO: \n\nC. A student may only repeat a nursing course in which a "C" or lower has been received one time throughout the program. \n\n\nD. A student is allowed only one course withdrawal throughout the program.\n\n\nE. Students who voluntarily withdraw from all courses, or who do not maintain continuous enrollment must re-apply both to the Graduate School and EMSON for readmission.\n\n   D. and E. are added to clarify requirements when a student withdraws from a course or withdraws from all courses.</p>	<p>added missing elective   To meet the required number of hours for a doctoral program, we needed to add an elective.</p> <p>added 12 hours of courses (including the elective) that could be fulfilled by taking classes in the executive MBA program (if the student is a dual degree student; see footnote); indicated by "or".   COEHP has entered a partnership with WCOB to offer a dual degree option for students wishing to pursue a DNP and Executive MBA (eMBA) degree simultaneously. The DNP program will accept 12 credit hours of eMBA courses toward the DNP; the eMBA program will accept 6 credit hours of NURS/DNP courses toward the eMBA.</p> <p>clarified that number of hours taken for this degree   depending on student's academic background, they can take 43 hours to earn the DNP.</p> <p>added statement of purpose to the admissions requirements   allows for a more wholistic approach to applicant review.</p>

	Reviewer Comments	<p>msganio - Thu, 10 Mar 2022 20:46:52 GMT - clarified specific changes and made sure they were noted in the proposals</p> <p>agriffin - Thu, 10 Mar 2022 22:23:53 GMT - Changes to the degree progression will require campus approval.</p> <p>msganio - Thu, 07 Apr 2022 18:29:26 GMT - changed effective catalog to Fall 2023 (will not make Fall 2022)</p> <p>agriffin - Fri, 22 Apr 2022 21:45:52 GMT - Revised item C under Grade Requirement as requested by UCPC with input from Susan Patton, Director of EMSON.</p> <p>calison - Wed, 28 Sep 2022 18:31:29 GMT - Minor editorial style updates.</p>	<p>chesteki - Thu, 29 Sep 2022 02:42:59 GMT - Rollback: If requires 78 hours to complete, why are only 43 hours included in the catalog description? Also, NURS 628V is listed twice (once at 1 hr an once at 3 hours), should this be combined into 1 listing of 4 hrs?</p> <p>msganio - Thu, 29 Sep 2022 14:20:15 GMT - adjusted hours for degree to range depending on student's path (see added revision and justification above). Combined NURS 628V listings and made footnote about taking twice.</p> <p>agriffin - Thu, 06 Oct 2022 14:14:13 GMT - Rollback: Rolling back per request from college.</p> <p>msganio - Thu, 06 Oct 2022 14:21:25 GMT - added statement of purpose as requested by dept. Clarified the elective.</p> <p>agriffin - Thu, 06 Oct 2022 21:50:40 GMT - ATTENTION: Due to changes to the admission requirements and courses used from another college, this minor program change will require campus approval.</p> <p>agriffin - Thu, 06 Oct 2022 22:01:35 GMT - Rollback: Please remove ARSC from "Does this proposal impact any courses from another college?" Removing the college from this list will remove them from the approval workflow. And only submitters can influence the workflow. Thank you.</p> <p>msganio - Thu, 06 Oct 2022 22:13:36 GMT - Re-submitted eliminating "does this proposal impact any courses from another college"?</p> <p>agriffin - Mon, 10 Oct 2022 19:00:31 GMT - Rollback: This request does impact WCOB courses. Please change response to "Does this proposal impact courses from another college?" to yes and insert WCOB. This action will place Walton College into the approval workflow. Thank you.</p> <p>gdaugher - Tue, 18 Oct 2022 21:49:16 GMT - Removed Undergraduate Council from workflow.</p>
NURSDP-ACNP	Inactivated/Deleted		
OPMGMS	Effective Catalog Year	Fall 2021	Summer 2023
	Scheduled Program Review Date	2021-2022	2028-2029
	Description and justification of the request	<p>Clarify program outcomes based on annual program review, input from faculty, and course reviews. Results briefed and coordinated through program and department faculty.   Results of normal annual accreditation review and continuous improvement and assessment process.</p>	<p>Changed GPA graduation requirement to those courses applied to the degree. \n \nUpdated language regarding English Language Proficiency requirement to adhere to Graduate School Policy   Currently, if a student repeats a course, they are penalized twice. It also uses transferred courses from other programs which have no effect on operations management knowledge. Change suggested by the associate dean of grad school to match actual practice for students in this situaiton.</p>

	Reviewer Comments	<p>ndennis - Mon, 30 Nov 2020 13:53:39 GMT - Rollback: Per your request.</p> <p>ndennis - Tue, 08 Dec 2020 20:17:57 GMT - corrected typos.</p> <p>agriffin - Tue, 08 Dec 2020 20:39:21 GMT - Changed effective date from spring 2021 to fall 2021. Program changes can only become effective with the new catalog publication.</p> <p>agriffin - Tue, 08 Dec 2020 21:17:43 GMT - ATTENTION: This minor change qualifies for the shortened approval workflow.</p> <p>calison - Thu, 18 Feb 2021 15:42:23 GMT - Very minor edit.</p>	<p>jgiganti - Tue, 12 Jul 2022 17:21:58 GMT - Added language for English Lang Proficiency at request of G. Parnell, Program Director</p> <p>agriffin - Thu, 14 Jul 2022 18:14:57 GMT - Changed effective date from summer 2022 to summer 2023. It is too late to complete approval for this year.</p> <p>agriffin - Thu, 14 Jul 2022 18:19:45 GMT - Minor edit to language regarding GPA. Also reformatted requirements by inserting Electives row with permission from submitter. This change reflects all 30 hours required for the program. Also revised scheduled program date, since the review was conducted during 2021-2022.</p>
PRINMS	Select a reason for this new program	Adding New Degree--(LOI 1, Proposal-1)	
	Program Costs	Program will be supported by a Program Director (50% position) at \$50,000 per year, an administrative assistant (50% position) at \$15,000 per year and two new teaching faculty at a cost of \$200,000 per year plus 30% fringe.	
	Library Resources	No new library resources will be required.	
	Instructional Facilities	Current U of A classrooms will be utilized.	
	Faculty Resources	Existing faculty within the SEVI Department will be augmented by two new teaching faculty positions, initially supported by grant funding for the first 3 years. A request for 75% revenue share will be submitted to the Provost's Office to establish future funding support for these positions.	
	List Existing Certificate or Degree Programs that Support the Proposed Program	733 734 277	
	Description and Justification for this request	Creation of a new Master's Degree in Product Innovation housed within the Strategy, Entrepreneurship, and Venture Innovation Department.   New degree program and associated courses being offered to support entrepreneurial education and efforts within NW AR	
	Upload attachments	<p>PRINMS - New Degree - Supporting Documentation.pdf</p> <p>PRINMS - New Degree - Ltr of Intent.docx</p> <p>PRINMS - New Degree - Proposal Form.docx</p> <p>PRINMS - New Degree - Workforce Analysis Req_App_C.docx</p> <p>PRINMS - MS in Product Innovation Proforma.xlsx</p> <p>2022_02_15_MS in Product Innovation_Submission Confirmation.pdf</p>	

	Reviewer Comments	<p>kmamisei - Fri, 03 Dec 2021 15:36:27 GMT - Uploaded revised LOI and proposal received from the College on 12/3/2021.</p> <p>agriffin - Fri, 03 Dec 2021 16:14:02 GMT - Changed program title field to match campus naming convention.</p> <p>agriffin - Fri, 03 Dec 2021 16:40:48 GMT - Courses in red are currently pending UCPC approval.</p> <p>agriffin - Fri, 03 Dec 2021 16:42:10 GMT - Workforce Analysis Request form sent to LR on 12/3/2021.</p> <p>agriffin - Tue, 07 Dec 2021 19:30:27 GMT - Minor edits to formatting and revised anticipated approval dates in the proposal and LOI.</p> <p>gdaugher - Wed, 05 Jan 2022 15:59:23 GMT - Uploaded file at request of Kate Mamiseishvili.</p> <p>kmamisei - Tue, 15 Feb 2022 18:23:16 GMT - Uploaded HLC notification of approval</p> <p>calison - Thu, 04 Aug 2022 20:20:10 GMT - Updated alignment of required courses.</p> <p>calison - Fri, 05 Aug 2022 21:08:50 GMT - Clarified practicum hours and added footnotes for them.</p>	<p>agriffin - Fri, 21 Oct 2022 20:07:35 GMT - This minor program change will require campus approval because of the addition of the standing and dismissal policy.</p> <p>gdaugher - Mon, 24 Oct 2022 15:57:46 GMT - Hyperlinked new SEVI courses and corrected a typo. Removed Undergraduate Council from workflow.</p>
	Select a reason for this modification		Making Minor Changes to an Existing Certificate, Degree or Program (including 15 or fewer hours, admission/graduation requirements, Focused Studies or Tracks)
	Description and justification of the request		Link to the main Graduate School of Business catalog page regarding master's academic standing and dismissal policy.   Centralize GSB academic standing and dismissal for all Walton master's programs.
QUALGM	Select a reason for this new program	Adding New Graduate MicroCertificate	
	College(s)/School(s)	EDUC ARSC	EDUC
	College(s)/School(s)	EDUC ARSC	EDUC
	Program Costs	None--these are existing graduate courses	
	Library Resources	No additional needed	
	Instructional Facilities	No additional needed	
	Faculty Resources	No additional needed	
	List Existing Certificate or Degree Programs that Support the Proposed Program	205 362 483 225 287 194 232 313	
	Description and Justification for this request	<p>New Graduate MicroCertificate\ \n_____</p> <p>\ \nAdding online/web-based delivery with Dr. Gigantino's approval. S. Kenner   Qualitative Methods are a critical research tool for students across campus. This MicroCertificate will engage students across campus in training in this important research area. \ \n\ \n15 hours of the course options have already been developed for online delivery so MicroCertificate could be obtained both on campus or online.</p>	

	Reviewer Comments	<p>agriffin - Wed, 23 Feb 2022 16:43:52 GMT - Reformatted curriculum into one course list box so that total hours will be reflected clearly. Graduate School is encouraged to review for accuracy.</p> <p>agriffin - Wed, 23 Feb 2022 16:46:05 GMT - Effective fall 2022 is dependent upon successful completion of the campus approval process.</p> <p>gdaugher - Fri, 25 Feb 2022 15:07:50 GMT - Changed program code from QIGM to QUALGM with approval of submitter to match naming convention. Also removed text before Program Description with approval of submitter.</p> <p>gdaugher - Thu, 22 Sep 2022 19:04:11 GMT - Changed effective date to Spring 2023 since approval completed after the start of classes for Fall 2022.</p> <p>calison - Thu, 22 Sep 2022 20:24:53 GMT - Updated for catalog style</p>	<p>agriffin - Thu, 13 Oct 2022 19:07:51 GMT - Rollback: Please remove ARSC from the interdisciplinary question and the question "Does this proposal impact courses from another college." This specific change does not impact ARSC. Additionally, this action will remove ARSC Dean from the approval workflow and only submitters can impact workflow.</p>
	Select a reason for this modification		Making Minor Changes to an Existing Certificate, Degree or Program (including 15 or fewer hours, admission/graduation requirements, Focused Studies or Tracks)
	Description and justification of the request		Moving CIED 5313 into QUAL 1 level and adding CIED 6653 as an option in QUAL 2 level   CIED 5313 was mistakenly put in the Qual 2 level when it should have been a Qual 1 course. CIED 6653, the more advanced option, was omitted in first draft of MC.
SCMTMS	Select a reason for this modification	Revising Curriculum of an Existing Certificate or Degree (making a net change of more than 15 credit hours)--(LON)	Making Minor Changes to an Existing Certificate, Degree or Program (including 15 or fewer hours, admission/graduation requirements, Focused Studies or Tracks)
	Effective Catalog Year	Fall 2022	Fall 2023
	Description and justification of the request	<p>Updated the admissions paragraph to refer students to a centralized Graduate School of Business catalog page for information. \n\nInactivated each separate concentration and reconfigured courses into a single approved elective list of 9 hours. \n\nDeleted SCMT 5623, ISYS 5363/5103/5213 from the core list and added them to the elective list. \n\nAdded SCMT 5733/5713/5723 to the core list.   The Graduate School of Business has standardized a new, central page for all graduate business admission requirements. \n\nAll concentrations are being combined into a single degree path with elective options to simplify the program plan, student advising, and maximize flexibility in meeting student career and skillset goals.</p>	<p>Link to the main Graduate School of Business catalog page regarding master's academic standing and dismissal policy.   Centralize GSB academic standing and dismissal for all Walton master's programs.</p>



	Reviewer Comments	<p>agriffin - Mon, 30 Aug 2021 19:00:29 GMT - Reinserted SCMT 5713 in catalog text to remove error box.</p> <p>agriffin - Mon, 30 Aug 2021 19:10:27 GMT - Revised LON to include new campus leaders and inserted approval dates. Also revised curriculum to match BOT formatting and renamed documents to match BOT naming convention.</p> <p>agriffin - Mon, 30 Aug 2021 19:17:42 GMT - Changing the reason for the modification from reconfiguration to revising the curriculum to match the ADHE type of change and match the LON. This change does not impact the workflow, so I took the initiative versus rolling it back to the submitter.</p> <p>kmamisei - Thu, 03 Feb 2022 20:23:20 GMT - Uploaded HLC notification confirmation.</p>	<p>agriffin - Fri, 21 Oct 2022 19:53:41 GMT - This minor program change will require campus approval because of the addition of the standing and dismissal policy.</p> <p>gdaugher - Mon, 24 Oct 2022 16:16:57 GMT - Removed Undergraduate Council from workflow.</p>
	Upload attachments	<p>SCMTMS - Curriculum Revision - Curriculum.docx</p> <p>SCMTMS - Curriculum Revision - Ltr of Notification.pdf</p> <p>HLC Submission Confirmation_ Screening Form for Changes to Existing Programs.pdf</p>	
TESLME	Phone:	2897	575-2897
	Effective Catalog Year	Fall 2022	Fall 2023
	Description and justification of the request	<p>1. Changing research courses from specific courses to graduate research courses approved by advisor.</p> <p>2. Instead of requiring both CIED 5393 Intro to Linguistics and CIED 5543 Structure of American English we are only requiring one of the two courses.</p> <p>3. We are adding CIED 6353 Foundations Issues in Bilingual and ESL Education as a requirement.</p> <p>4. We are trying to meet the needs of online students and also international students who need two-thirds of their courses to be face-to-face courses. These changes allow students to take two online research courses or two face-to-face research courses. CIED 5393 is offered online and CIED 5543 is offered face-to-face meeting needs of both types of students. The additional course will meet the needs of teachers in districts that chose to implement a bilingual or dual language program.</p>	<p>The TESL ME is requesting that 12 hours offered through the ESOL Institute from another AR university be accepted as transfer credit to the TESL ME. This is an exception to the Graduate School rule of accepting only 6 transfer hours.   The 12 hours offered through the ESOL Institute address identical teacher competencies regardless of which AR university provides credit for the courses. Furthermore, the ESOL Institute requirement to pass the PRAXIS ESOL exam demonstrates the student's mastery of the teacher competencies. There is precedent for this request in the Walton College where more than 6 hours of graduate transfer credit is accepted.</p> <p>5. ADE sponsors the ESOL Institute and has rigorous requirements for the coursework in the four areas cited above. All universities in charge of an ESOL Institute must offer 4 courses that meet all TESL teacher competencies required by ADE and also require participants to pass the PRAXIS ESOL exam (5362) showing mastery of the concepts.</p>
	Reviewer Comments	<p>agriffin - Fri, 23 Jul 2021 21:19:28 GMT - Changed effective date from spring 2022 to fall 2022. Only new programs can be implemented mid-catalog cycle.</p> <p>agriffin - Fri, 23 Jul 2021 21:23:04 GMT - CIED 6353 is currently pending UCPC approval.</p> <p>agriffin - Fri, 23 Jul 2021 21:24:06 GMT - ATTENTION: This minor program change qualifies for the shortened approval workflow.</p>	<p>manganio - Tue, 27 Sep 2022 17:59:27 GMT - Bolstered justification.</p> <p>agriffin - Thu, 06 Oct 2022 21:47:41 GMT - ATTENTION: This minor program change will require campus approval due to the changes to the admission criteria.</p>
TWUEGC	User ID:	arpope	rcc003
	Program Title	Technical Writing and Public Rhetorics Graduate Certificate	Technical Writing and User Experience Design Graduate Certificate
	Maximum Class Size for Web-based Courses	20	12

Why is the Program needed if offered at other institutions?	<p>Note: Certificate program has already been approved and was okayed previously by UALR. There are no other graduate certificates in Technical Writing and Public Rhetorics in Arkansas. There is a Masters of Arts in Professional and Technical Writing offered by the University of Arkansas, Little Rock, but the programs do not overlap extensively. The program at Little Rock required 36-42 hours of coursework in addition to a master's thesis or online portfolio, and has a core curriculum in Composition Theory, Rhetorical Theory, Language Theory, and Theory of Technical Communication. The proposed certificate program's core curriculum is focused on Document Design, Writing Online, and Technical Writing Praxis, offering a much different focus of combining technical writing theory with workplace-oriented practice. Additionally, the graduate certificate will be offered entirely online, an option not given to students taking part in the MA from Little Rock and giving an added level of convenience for working professionals looking to increase their credentials in technical writing and public rhetorics.</p>	<p>Note: Certificate program has already been approved and was okayed previously by UALR. There are no other graduate certificates in Technical Writing and User Experience Design in Arkansas. There is a Masters of Arts in Professional and Technical Writing offered by the University of Arkansas, Little Rock, but the programs do not overlap extensively. The program at Little Rock required 36-42 hours of coursework in addition to a master's thesis or online portfolio, and has a core curriculum in Composition Theory, Rhetorical Theory, Language Theory, and Theory of Technical Communication. The proposed certificate program's core curriculum is focused on Document Design, Writing Online, and Technical Writing Praxis, offering a much different focus of combining technical writing theory with workplace-oriented practice. Additionally, the graduate certificate will be offered entirely online, an option not given to students taking part in the MA from Little Rock and giving an added level of convenience for working professionals looking to increase their credentials in technical writing and user experience design.</p>
Scheduled Program Review Date	Fall 2022	2027-2028
Reviewer Comments	<p>agriffin - Fri, 03 Oct 2014 16:47:14 GMT - I updated the Estimated Student Demand field as requested by Dr. Pope and changed the approval date to fall 2015 on the LON.  dstephens - Mon, 06 Oct 2014 19:36:07 GMT - I just added a few commas and such, nothing substantive.  tmartin - Fri, 17 Oct 2014 20:40:35 GMT - Uploaded updated LON13 from Adam Pope  tmartin - Thu, 05 Feb 2015 19:48:29 GMT - Uploaded LON sent to BOT  tmartin - Fri, 20 Feb 2015 19:56:14 GMT - Removed duplicate files.  calison - Mon, 23 Feb 2015 22:34:51 GMT - Removing non-academic material from program requirements.  calison - Mon, 23 Feb 2015 22:41:41 GMT - Correcting indent on course list.  calison - Tue, 19 May 2015 21:03:22 GMT - Removed non-requirement text, deleted duplication of material, added one course ENGL 5963 as an option for electives.</p>	<p>agriffin - Mon, 24 Oct 2022 18:21:32 GMT - Revised schedule program review date to match the other programs in the English Department.  agriffin - Mon, 24 Oct 2022 18:22:27 GMT - Course in red has been submitted into the approval workflow. Currently pending Registrar Initial.  agriffin - Mon, 24 Oct 2022 18:28:16 GMT - Adjusted program title arrangement to match campus naming convention.  agriffin - Mon, 24 Oct 2022 18:32:43 GMT - Removed LON 13 from online MOU attachment. It is not necessary to include this historical document for this current request.  agriffin - Mon, 24 Oct 2022 18:33:52 GMT - Rollback: Please update the program goals and learning outcomes fields with new title and adjust as appropriate.  agriffin - Tue, 25 Oct 2022 13:39:34 GMT - Inserted approval dates and renamed LON to match BOT naming convention.  gdaugher - Tue, 25 Oct 2022 15:04:21 GMT - Removed Undergraduate Council from workflow.</p>
Select a reason for this modification	Requesting Approval to Offer an Existing Certificate or Degree Online--(LON)	Changing Title of an Existing Certificate, Degree, or Major--(LON)
Upload attachments	1b - Board Letter - Online Program TWRHGC.docx 1b - Ltr of Notification - Online Program TWRHGC.docx	TWUEGC - Title Change - Ltr of Notification.pdf
Program Code	TWRHGC	TWUEGC
Phone:	4755752286	479-575-3701

<p>Description and justification of the request</p>	<p>Included below are the original justification for the certificate's development as well as additional information on the online component request.  </p> <p>Online Component  </p> <p>As discussed earlier, the majority of the students targeted by the certificate program have limited schedules and appreciate the flexibility of online coursework to complete a certificate. Of our existing graduate students in the program or interested in the program, over 75% have taken or plan to take the online courses we currently have available in order to better fit their work and personal schedules.  </p> <p>Original Justification for Certificate  </p> <p>The Graduate Certificate in Technical Writing and Public Rhetorics originated with a request by the Graduate College that the English Department create a graduate certificate program in professional writing to serve the Northwest Arkansas area. The Northwest Arkansas area has a wide array of small and large businesses, non-profits, and community organizations that do a great deal of writing, but currently have no pathway to let employees professionalize writing skills through the university. The program in Technical Writing and Public Rhetorics seeks to offer professionals a way to increase their skill and knowledge of writing in the professional and public sphere, and also offer individuals looking to enter the professional or public workplace as a writing specialist an avenue to prepare for the field. At the same time, the certificate offers graduate students already studying at the university the opportunity to increase their writing skills and better prepare themselves for careers outside of academia. The certificate program has generated excitement among a variety of intramural audiences including the Walton College, the College of Engineering, the Department of Journalism, Information Technology Services, and the Global Campus, with many of the aforementioned programs expressing their intention to direct students to at least some if not all of the courses we plan to offer. Additionally, the certificate program should prove to be popular with an extramural audience, with both Cathy Deck and Marion Dunagin assuring us they will work to promote the program for business and industry professionals in Northwest Arkansas.  </p>	<p>Change in name.   The name reflects the evolving focus of the certificate and aligns it better with trends in the field and wider professional world.</p> <p>Course requirements stipulated.   Previously, the certificate was built when the program was hybrid, and then transitioned to online. The new courses are simply canonizing the existing courses offered in topics sections to provide students with a clearer vision of what they need to graduate. \\n\\nPortfolio removed as courses now have a capstone collection of documents that removes the need for a secondary portfolio process.</p> <p>Course timeline changed.   The current program is completed in 4 semesters, which ends up being over a full calendar year. To support students finishing in a single calendar year, the program is realigning the schedule to allow a focus on the same content in a more efficient and student-centered way that allows for graduation in one calendar year.</p>
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Description and Justification for this request	<p>Included below are the original justification for the certificate's development as well as additional information on the online component request.  </p> <p> </p> <p>Online Component  </p> <p>As discussed earlier, the majority of the students targeted by the certificate program have limited schedules and appreciate the flexibility of online coursework to complete a certificate. Of our existing graduate students in the program or interested in the program, over 75% have taken or plan to take the online courses we currently have available in order to better fit their work and personal schedules.  </p> <p> </p> <p>Original Justification for Certificate  </p> <p>The Graduate Certificate in Technical Writing and Public Rhetorics originated with a request by the Graduate College that the English Department create a graduate certificate program in professional writing to serve the Northwest Arkansas area. The Northwest Arkansas area has a wide array of small and large businesses, non-profits, and community organizations that do a great deal of writing, but currently have no pathway to let employees professionalize writing skills through the university. The program in Technical Writing and Public Rhetorics seeks to offer professionals a way to increase their skill and knowledge of writing in the professional and public sphere, and also offer individuals looking to enter the professional or public workplace as a writing specialist an avenue to prepare for the field. At the same time, the certificate offers graduate students already studying at the university the opportunity to increase their writing skills and better prepare themselves for careers outside of academia. The certificate program has generated excitement among a variety of intramural audiences including the Walton College, the College of Engineering, the Department of Journalism, Information Technology Services, and the Global Campus, with many of the aforementioned programs expressing their intention to direct students to at least some if not all of the courses we plan to offer. Additionally, the certificate program should prove to be popular with an extramural audience, with both Cathy Deck and Marion Dunagin assuring us they will work to promote the program for business and industry professionals in Northwest Arkansas.  </p>	
Upload Memorandum of Understanding Forms (if required)	Letter_of_Notification_13.docx	
Effective Catalog Year	Fall 2015	Fall 2023

Program Goals and Objectives	<p>The Graduate Certificate in Technical Writing and Public Rhetorics is a 12 credit-hour program conceived as a rigorous and broad-based curriculum in the research, writing, and publication of texts for public and professional audiences. Reflecting the dual focus on technical writing and public rhetorics, coursework in the graduate certificate will explore not only the practice and theory of technical writing, but the also the important role such work can play in advocating for and within local communities. Students will gain the theoretical and analytical skills needed to assess audience, medium, and genre choices for public and professional writing, as well project management and technical skills to produce texts for those writing environments. In each course, students will be challenged to adopt a reflective, research-driven, user-centered approach to text design and will finish each course with a text suitable for a professional portfolio. The Graduate Certificate in Technical Writing and Public Rhetorics is designed for working professionals looking to increase their skill and credentials in workplace writing and advocacy as well as graduate students looking to gain skill and knowledge in public and professional writing.</p>	<p>The Technical Writing and User Experience Design Graduate Certificate is a 12 credit-hour program conceived as a rigorous and broad-based curriculum in the research, writing, and publication of texts for public and professional audiences. Reflecting the dual focus on technical writing and user experience design, coursework in the graduate certificate will explore not only the practice and theory of technical writing, but the also the important role such work can play in advocating for and within local communities. Students will gain the theoretical and analytical skills needed to assess audience, medium, and genre choices for public and professional writing, as well project management and technical skills to produce texts for those writing environments. In each course, students will be challenged to adopt a reflective, research-driven, user-centered approach to text design and will finish each course with a text suitable for a professional portfolio. The Technical Writing and User Experience Design Graduate Certificate is designed for working professionals looking to increase their skill and credentials in workplace writing and advocacy as well as graduate students looking to gain skill and knowledge in public and professional writing.</p>
Learning Outcomes	<p>Students who complete the Graduate Certificate in Technical Writing and Public Rhetorics will be expected to do the following:</p> <ul style="list-style-type: none"> <li>• Analyze the rhetorical situation of professional and public writing tasks through theory-driven audience research and analysis;</li> <li>• Produce high-quality texts that meet the audience, medium, and genre needs of a given writing task;</li> <li>• Oversee and manage large-scale writing projects in the professional and public writing workplace;</li> <li>• Utilize industry-standard technology and techniques to produce texts for online and paper-based audiences;</li> <li>• Compile a portfolio of professional-quality texts from their coursework as evidence of their skill in technical writing;</li> <li>• Analyze technical information and synthesize texts that relay that information to audiences of varying levels of skill and proficiency in the subject matter;</li> <li>• Demonstrate an understanding of, and ability to write in, a variety of styles;</li> <li>• Leverage user-centered usability testing and textual editing skills to tailor a text for specific audiences and their needs.</li> </ul>	<p>Students who complete the Technical Writing and User Experience Design Graduate Certificate will be expected to do the following:</p> <ul style="list-style-type: none"> <li>• Analyze the rhetorical situation of professional and public writing tasks through theory-driven audience research and analysis;</li> <li>• Produce high-quality texts that meet the audience, medium, and genre needs of a given writing task;</li> <li>• Oversee and manage large-scale writing projects in the professional and public writing workplace;</li> <li>• Utilize industry-standard technology and techniques to produce texts for online and paper-based audiences;</li> <li>• Compile a portfolio of professional-quality texts from their coursework as evidence of their skill in technical writing;</li> <li>• Analyze technical information and synthesize texts that relay that information to audiences of varying levels of skill and proficiency in the subject matter;</li> <li>• Demonstrate an understanding of, and ability to write in, a variety of styles;</li> <li>• Leverage user-centered usability testing and textual editing skills to tailor a text for specific audiences and their needs.</li> </ul>
Track(s) - Action		Action
Focused Stud(y/ies) - Action		Action
What are the total hours needed to complete the program?		12
Course delivery mode		online
Class interaction mode		bulletin

List institutions in the surrounding region offering similar programs

N/A