

ATTACHMENT A

**CIM Report Sep 29, 2016 10:47am
Program Changes Pending Approval from Graduate Committee**

Code	Field	Old Value	New Value
ETECGC			Added
PSBLMC	Effective Catalog Year	Fall 2014	Fall 2017
	Method of Delivery	On Campus	On-line/Web-based
	Student Demand	NA	20
	Scheduled Program Review Date	NA	2019
	Program Goals and Objectives	NA	The Goals of the Building-Level Administration Post Master's Certificate (PSBLMC) program is to produce effective and dynamic building-level leaders to work as assistant principals and principals. Through the delivery of courses that target critical areas aligned with the professional educational leadership standards and providing an intensive internship experience, the PSBLMC program provides in-depth classroom and practicum experiences that assist students in the development of the appropriate leadership knowledge, skills, and abilities.
	Learning Outcomes	NA	All EDLE students in the PSBLMC program are required to complete course significant activities with matching rubrics to meet required ELCC SPA standards for CAEP accreditation. These are identified in each course syllabus. An intensive 6 month internship under both elementary and secondary building -level administrators/mentor is required. To be licensed by the Arkansas Department of Education as a building-level administrator, the student must successfully complete a culminating portfolio defense demonstrating their readiness for building-level leadership before a portfolio committee comprised of three EDLE faculty and two licensed building-level practicing administrators prior to taking the national SLLA school leader's test.
	Description and Justification of the Request	Third admin correction	The Educational Leadership program is requesting approval for using distance technology for delivering the Building-Level Administration Post Master's Certificate The justification for offering the Building-Level Administration Post Master's Certificate program by distance technology is that each and every course required by the certificate is already being required as part of the Master's of Education in Educational Leadership Degree Program which has already been approved for delivery using distance technology.
	Reason for Program Change	Making Minor Changes to an Existing Degree (e.g. changing 15 or fewer hours, changing admission/ graduation requirements, adding Focused Study)	Requesting Approval to Offer an Existing Certificate or Degree via Distance Technology—(LON 13)

	Reason for Offering Web-based Program		The PSBLMC program is embedded in the curriculum of the M.E. in Educational Leadership program (EDLEME) which has been approved for online delivery and is currently active as an online degree program. A vast majority of EDLEME students also become licensed as school administrators as the coursework required for the PSBLMC program are also required for the EDLEME. Since the EDLEME program has been approved for online delivery previously, the PSBLMC program should meet the requirements for approval for online delivery.
	Web-Based Delivery Method		Online
	Web-Based Interaction Method		Other
	Description of Other Web-based Interaction		<p>The PSBLMC program courses use the following interaction methods:</p> <ul style="list-style-type: none"> -Collaborate (a webcam program that allows for synchronous interaction during class and work sessions) -electronic discussion boards -chat -e-mail -telephone <p>The Collaborate sessions and the electronic discussion boards are the predominate interaction methods.</p>
	Out-sourced Services		N/A
	Estimated Online Program Costs		\$0.00
	Maximum Size of Web-based Courses		20
	Percentage Online		100%
	Program Reviewer Comments		<p>agriffin Wed, 15 Jun 2016 18:08:43 GMT Uploaded revised LON with permission from submitter.</p> <p>agriffin Wed, 15 Jun 2016 20:50:12 GMT Inserted maximum class size of 20 to LON, item 14. Also added approval dates to signature lines.</p> <p>agriffin Thu, 15 Sep 2016 15:16:08 GMT Revised campus approval dates on the LON.</p>
	Add Attachments		Appendix_PSBLMC Syllabi-combined.pdf
PSDLMC	Effective Catalog Year	Fall 2015	Fall 2017
	Method of Delivery	On Campus	On-line/Web-based
	Student Demand	NA	15
	Scheduled Program Review Date	NA	2019
	Program Goals and Objectives	NA	The Goals of the District-Level Administration Post Master's Certificate (PSDLMC) program is to produce effective and dynamic district-level leaders to work as superintendents. Through the delivery of courses that target critical areas aligned with the professional educational leadership standards and providing an intensive internship experience, the PSDLMC program provides in-depth classroom and practicum experiences that assist students in the development of the appropriate leadership knowledge, skills, and abilities.

Learning Outcomes	NA	All EDLE students in the PSDLMC program are required to complete course significant activities with matching rubrics to meet required ELCC SPA standards for CAEP accreditation. These are identified in each course syllabus. An intensive 6 month internship under district-level administrator/mentor is required. To be licensed by the Arkansas Department of Education as a district-level administrator, the student must successfully complete a culminating portfolio defense demonstrating their readiness for district-level leadership before a portfolio committee comprised of three EDLE faculty and one licensed district-level practicing administrators prior to taking the National School Superintendent Assessment (SSA).
Description and Justification of the Request	Admin correction of typo.	The Educational Leadership program is requesting approval for using distance technology for delivering the District-Level Administration Post Master's Certificate. The justification for offering the District-Level Administration Post Master's Certificate program by distance technology is that each and every course required by the certificate is already being required as part of the Education Specialist Degree(EDLEES) which has already been approved for delivery using distance technology.
Reason for Program Change	Making Minor Changes to an Existing Degree (e.g. changing 15 or fewer hours, changing admission/graduation requirements, adding Focused Study)	Requesting Approval to Offer an Existing Certificate or Degree via Distance Technology—(LON 13)
Reason for Offering Web-based Program		The PSDLMC program is embedded in the curriculum of the M.E. in Educational Leadership program (EDLEES) which has been approved for online delivery and is currently active as an online degree program. A vast majority of EDLEES students also become licensed as school administrators as the coursework required for the PSBLMC program are also required for the EDLEES. Since the EDLEES program has been approved for online delivery previously, the PSBLMC program should meet the requirements for approval for online delivery.
Web-Based Delivery Method		Online
Web-Based Interaction Method		Other
Description of Other Web-based Interaction		The main interaction method for the PSDLMC courses is Collaborate - a tool used for synchronous class sessions. In addition to Collaborate sessions, discussion boards, chat, e-mail, and telephone are also used by professors to interact with students and students with each other.
Out-sourced Services		N/A
Estimated Online Program Costs		\$0.00
Maximum Size of Web-based Courses		15
Percentage Online		100%
Program Reviewer Comments		agriffin Wed, 15 Jun 2016 21:36:19 GMT Uploaded revised LON with permission from submitter. agriffin Thu, 15 Sep 2016 15:22:39 GMT Revised campus approval date for LON.
Add Attachments		PSDLMC Syllabi- combined.pdf