

Program Change Request

Date Submitted: 07/20/22 4:36 pm

Viewing: **Grad Admission Req : Graduate School**

Admission Requirements

Last approved: 09/16/21 4:40 pm

Last edit: 07/21/22 8:37 am

Changes proposed by: jgiganti

Catalog Pages Using
this Program

[Admissions](#)

Submitter: 575-7332 User ID: jgiganti Phone:

Program Status Active

Academic Level Graduate

Type of proposal Policy

Select a reason for this modification

Making Minor Changes to an Existing Certificate, Degree or Program (including 15 or fewer hours, admission/graduation requirements, Focused Studies or Tracks)

Effective Catalog Year Fall 2023

College/School Code
Graduate School and International Education (GRAD)

Department Code
Department of Graduate Dean (GRSD)

Program Code Grad Admission Req

Program Title

In Workflow

1. GRAD Dean Initial
2. GRAD Dean Initial
3. Director of Curriculum Review and Program Assessment
4. Registrar Initial
5. Institutional Research
6. GRSD Chair
7. GRAD Dean
8. Global Campus
9. Provost Review
10. Graduate Council
11. Faculty Senate
12. Provost Final
13. Registrar Final
14. Catalog Editor Final

Approval Path

1. 07/20/22 4:36 pm
Jim Gigantino (jgiganti): Approved for GRAD Dean Initial
2. 07/20/22 4:37 pm
Jim Gigantino (jgiganti): Approved for GRAD Dean Initial
3. 07/21/22 8:37 am
Alice Griffin (agriffin): Approved for Director of

Curriculum Review
and Program

Assessment

4. 07/21/22 3:38 pm

Gina Daugherty

(gdaugher):

Approved for

Registrar Initial

5. 07/21/22 3:46 pm

Doug Miles

(dmiles): Approved

for Institutional

Research

6. 07/21/22 3:59 pm

Jim Gigantino

(jgiganti): Approved

for GRSD Chair

7. 07/21/22 4:00 pm

Jim Gigantino

(jgiganti): Approved

for GRAD Dean

8. 07/21/22 4:08 pm

Suzanne Kenner

(skenner): Approved

for Global Campus

9. 07/21/22 4:47 pm

Kathryn Sloan

(ksloan): Approved

for Provost Review

History

1. Sep 16, 2021 by Lisa

Kulczak (lkulcza)

2. Sep 16, 2021 by Lisa

Kulczak (lkulcza)

3. Sep 16, 2021 by Lisa

Kulczak (lkulcza)

Graduate School Admission Requirements

Program Delivery

Method

On Campus

Is this program interdisciplinary?

No

Does this proposal impact any courses from another College/School?

No

Program Requirements and Description

Requirements

Classifications of Admission to Graduate Standing

Full Graduate Standing, Regular Admission. To be considered for full graduate standing, regular status, applicants must have earned a baccalaureate or a master's degree from the University of Arkansas, Fayetteville, or from a regionally accredited institution in the United States with requirements for the degrees substantially equivalent to those of this University, or from a foreign institution with similar requirements for the degrees. Admission to graduate standing does not automatically constitute acceptance to a program of study leading to a graduate degree. To pursue a graduate degree, a person must also be accepted in a program of study after gaining regular admission to graduate standing. International applicants cannot be admitted to graduate standing unless they are also accepted by a degree program at the same time.

Persons who achieve regular admission but are not initially seeking a graduate degree (non-degree) and who subsequently decide to pursue a degree must apply for and be accepted in a degree program by the Graduate School. A student with regular graduate standing who has not been accepted in a program of study leading to a specific graduate degree may take no more than 12 semester hours of graduate-level courses that can be counted toward the requirements for a graduate degree (six for graduate certificate programs). At the time of acceptance in a degree program, the chair of the appropriate department or program director will recommend to the Graduate School which courses previously taken, if any, are to be accepted in the degree program. Students with a documented history of an academic integrity violation may be denied admission by the program but will be given an opportunity to explain the violation as defined by the program.

Requirements for admission to graduate standing and acceptance in a program of study leading to a graduate degree are:

For admission to graduate standing:

A grade-point average of 3.0 or better (A=4.00) on the last 60 hours of course work taken prior to receipt of a baccalaureate degree from a regionally accredited institution of higher education; or

Conferral of a post-baccalaureate graduate degree (excluding professional degrees) from a regionally accredited **institution; institution; and**

~~A score on a standardized examination (e.g. Graduate Record Examination, Miller Analogies Test, Praxis, Graduate Management Admission Test) that is acceptable to the degree program, unless exempted by the degree program or the Graduate School.~~ For acceptance to a graduate degree program the requirements are as follows:

Fulfillment of either 1.a or **1.b** ~~1.b~~, and ~~and 1.c, if required, and~~ recommendation of the chair of the department or program offering instruction for the degree program; or

Fulfillment of 1.b, recommendation of the chair of the department or program offering instruction for the degree program and approval of the Graduate Dean. The student must also meet any other conditions that may be specified by the faculty of the department.

Any other consideration for admission must be by individual petition to the Graduate Dean and, where pertinent, a recommendation from the appropriate program chair. Each petition will be considered on its own merits, case by case. Program requirements should be considered the minimum for admission to a degree program but do not guarantee admission. That is, fully qualified applicants who are accepted by the Graduate School will not necessarily be accepted into the degree program of their choice. It is the responsibility of the program faculty to allocate program resources in the most effective manner. To accomplish this, the program may not be able to accept every qualified applicant.

Non-Degree Seeking. If a student meets all of the requirements for regular admission to the Graduate School but chooses not to pursue a degree, **they he/she** may be admitted as non-degree seeking. If the student subsequently chooses to pursue a degree, only 12 of the hours taken as a non-degree-seeking student may be used to fulfill degree requirements, and those 12 hours must be approved by the advisory committee.

Non-Consecutive One Term Admission, NON-DEGREE Standing. Applicants who desire admission standing allowing them to enroll in non-consecutive single semesters must obtain from the Graduate School Admissions Office and must sign a statement of understanding. Students admitted to such non-consecutive one-term admissions must understand that any enrollment taken in this classification will not normally carry degree credit. Transcripts are not required for applicants seeking this non-degree standing.

Visiting Graduate Students. A graduate student who is in good standing at another accredited institution may be given admission (non-degree status) to the Graduate School for one semester (renewable) upon submission of an Application for Admission and a letter of good standing from the Dean of the Graduate School at that institution. If the student's first language is not English, **the English Language Proficiency Requirement TOEFL requirements** will apply, but programs may petition for a student to be admitted **with a waiver of the proficiency requirement.** ~~without the TOEFL score.~~ If, sometime in the future, the student should wish to pursue a degree in the University of Arkansas Graduate School, it will be necessary to follow the normal procedures for admission, to have official transcripts sent from each institution previously attended, and to submit **an appropriate English Language Proficiency a TOEFL** score, if appropriate.

Regular Readmission. Readmission to the Graduate School is not automatic. Students must meet each of the following criteria and are also strongly encouraged to ensure that an adviser in the department/program is still available to them. Post-candidacy doctoral students who have not been enrolled in the preceding year must be acceptable by the program for **readmission. This readmission policy applies to students who are requesting readmission to continue a prior program or request readmission to apply to a new program.** ~~readmission.~~ Students who have been enrolled in the Graduate School within the five preceding academic years but have not enrolled in the immediately preceding semester will be readmitted if:

The student has earned at least a 2.85 cumulative grade-point average on all graduate credits attempted during all previous enrollments;

Former students seeking to resume their graduate degree program should complete the "Request for Reactivation of Enrollment" form and submit the reactivation **fee (if required)**. ~~fee:~~ A new Application for Admission Form (and application fee) is required of students seeking admission to begin a new graduate program. In both cases, paperwork must be filed prior to the desired registration date (preferably at least one month prior to that date);

The Graduate School has received an official transcript of all course work attempted at other institutions subsequent to the previous enrollment in the University of Arkansas Graduate School;

~~An official standardized test score acceptable to the degree program is on file in the Graduate School; and~~ The student's graduate status at the end of the previous enrollment was "good **standing.**"

Alternate Readmission to the Graduate School. ~~standing.~~"

If a student's cumulative grade-point average is less than a 2.85 and left the University on "academic warning" within the preceding five years, the student's program may petition the Director of Graduate Admissions for readmission detailing the good cause as to why the student should be readmitted. If approved, the student may be readmitted on warning and all regulations regarding academic probation and dismissal apply.

~~All requirements for the master's and specialist degrees must be completed within six years of the first enrollment used for the degree; all requirements for the doctoral degree must be completed within seven years from the original date of the Record of Progress. Absence from the University does not change these time limits. Students may petition for extensions to these time limits only if the course work was completed at the University of Arkansas (Fayetteville).~~ Students who have been previously admitted to and enrolled in the Graduate School but have no enrollment within the five years preceding the semester of readmission and who wish to be readmitted to pursue a graduate degree, may be considered for readmission upon a petition by the degree program to the Graduate School. Such students should contact the department/program head/director or graduate coordinator to request readmission.

Students who have been academically dismissed from the Graduate School ~~The department/program head/director, graduate coordinator, or left on academic warning may~~ **major adviser of the student will** petition ~~their department/program head/director or graduate coordinator~~ **the Director of Graduate Admissions, using the form "Request for** ~~readmission an Exception to the Admissions Requirements of the Graduate School,"~~ **and request their** ~~will specify whether all of the student's~~ previous course work and grade points ~~to~~ **will** be forfeited. (Note: Neither the degree program nor the student may petition to forfeit only some of the previous course work and grade points; rather, all or none of the course work may be forfeited.) If all of the previous course work and grade points will be forfeited, a notation on the transcript next to these courses will state: **"This course may not be used for graduate credit at the University of Arkansas."** **To petition for readmission using this forfeiture procedure, the student must have not been enrolled for at least three years. Programs may petition the Director of Graduate Admissions for readmission and grade forfeiture detailing the good cause as to why the student should be readmitted.**

In any readmission, if ~~All requirements for the previous course work~~ **master's and grade points will not** ~~specialist degrees must be forfeited, completed within six years of the student's~~ **major adviser must petition for a time extension if required. All requirements** ~~first enrollment used for the master's and specialist degrees~~

~~degree; all requirements for the doctoral degree~~ **must be completed within six years of the first enrollment used for seven years from the degree; all requirements for original date of the doctoral degree must be completed within seven years from the original date of the Declaration Record of Intent. Progress: Absence from the University does not change these time limits. Students may petition for extensions to these time limits only if the course work was completed at the University of Arkansas (Fayetteville). Please see the Time Extension Policy. (Fayetteville):**

~~“This course may not be used for graduate credit at the University of Arkansas.” If the previous course work and grade points will not be forfeited, the student’s major adviser must petition for a time extension. Please see the Time Extension Policy.~~ **Readmission for non-degree seeking students:** Non-degree-seeking students who have previously been enrolled in the Graduate School but have had a lapse in their enrollment will follow the procedures stated above, or in the policy pertaining to non-consecutive one-term admissions, whichever is most appropriate.

Readmission to the Graduate School under any other circumstances will be considered and decided on an individual **basis by the Graduate Dean.** ~~basis:~~ Students interested in obtaining such readmission should contact the Graduate School.

~~Students who were not enrolled in the Spring semester, but who were enrolled for the Summer session will have registration materials available for the Fall semester should they wish to continue their registration.~~

Description and justification of the request

Description of specific change	Justification for this change
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<p>1) Implementation of proposed change to standardized test score policy to Graduate School admissions and readmission criteria (will be accompanying policy change at Graduate Council)</p> <p>2) Revisions to the Graduate School readmission policy in two areas. (A) Allowing programs with students who left the University within the preceding five years on 'academic warning' to petition for readmission. All academic probation and dismissal policies continue to apply to these students. (B) Allowing programs to request readmission and grade forfeiture after three years instead of the current five years</p> <p>3) Various catalog cleanup</p>	<p>1) No other peer institution has a University-wide standardized test requirement as the UA does. This elimination will return admission requirement control to the programs.</p> <p>2) Over the last several years, programs have requested readmission for students who left the University on academic warning and were slightly below the 2.85 GPA minimum. If they had continued enrollment, they would have had an additional semester to bring their GPA above the minimum. However, since they left on warning, they are no longer given that option. This policy change allows readmission and students to have an additional semester to bring their GPA above the minimum.</p> <p>The policy change to grade forfeiture likewise allows students an additional chance at readmission to a new program after a dismissal after three instead of five years. In the recent COVID-19 pandemic, students were dismissed and, after rectifying negative personal situations caused by the pandemic, have sought readmission but have been prohibited due to this five year requirement. A three year requirement will allow students an additional attempt at a graduate degree after a prior negative start.</p>

Upload attachments

Reviewer Comments

Alice Griffin (agriffin) (07/21/22 8:37 am): ATTENTION REGISTRAR: Please remove the Undergraduate Council from the approval workflow.

Key: 854